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2012

# TOWN OF DORCHESTER

## ANNUAL REPORT 2012



# 2013

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

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14	15	16	17	18	19	20
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28	29	30	31			

August

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25	26	27	28	29	30	31

September

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

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13	14	15	16	17	18	19
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27	28	29	30	31		

November

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

# 2014

January

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30	31	

February

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	

March

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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# **ANNUAL REPORT OF THE OFFICERS**

**OF THE TOWN OF  
DORCHESTER, NH**

**Year Ended  
December 31, 2012**



# **DORCHESTER TOWN OFFICERS**

## **SELECT BOARD**

Chairman — Sherman Hallock — 2013  
Representative to Planning Board  
Vice Chairman — Michael Mock — 2014  
Representative to Historic District Commission  
Member — Arthur Burdette — 2015  
Representative to Board of Adjustment

## **MODERATOR**

Joshua Trought — 2014

## **TOWN TREASURER**

Brian A. Howe  
Jennifer Grace, Deputy

## **TOWN CLERK**

Brenda A. Howe  
Darlene Oaks, Deputy

## **TAX COLLECTOR**

Brenda A. Howe  
Darlene Oaks, Deputy

## **ROAD AGENT**

Dean Stockwell — 2014

## **PLANNING BOARD**

William Trought, Chairman — 2013  
Patricia Franz, Vice Chairman — 2013  
Linda Landry, Secretary, Representative to the Board of Adjustment — 2014  
John Morrissey, Representative to Historic District Commission — 2015  
Sherman Hallock, Ex-Officio, Select Board  
Robert Green, Alternate

## **BOARD OF ADJUSTMENT**

David Morrill, Chair — 2013  
Claudette "Cookie" Hebert — 2015  
David Conkey — 2014  
Michael Mock — 2015  
Linda Landry, Planning Board Representative

## **HISTORIC DISTRICT COMMISSION**

Sandra Green, Chair — 2014  
Darlene Oaks, Vice Chair — 2015  
Martha Walker — 2014  
Elizabeth Houghton — 2013  
Regina Rinaldo, Secretary — 2013  
Arthur Burdette, Select Board Rep  
John Morrissey, Planning Board Rep  
Elizabeth "Betty" Trought — Alternate

## **TRUSTEES OF TRUST FUNDS**

Claudette "Cookie" Hebert — 2015  
Justine Majeski — 2014  
Virginia Carroll — 2013

## **AUDITORS**

Martha Walker — 2014  
Cindy Azotea — 2013

## **CEMETERY TRUSTEES**

Elizabeth "Betty" Trought, Chair — 2013  
Bethann Weick — 2014  
David Yetman — 2015

## **SUPERVISORS OF THE CHECKLIST**

Darlene Oaks, Supervisor — 2018  
Michelle Davis — 2016  
Karen Yetman — 2016

## **HEALTH OFFICERS**

Select Board

## **ANIMAL CONTROL OFFICER**

Claudette "Cookie" Hebert  
Dean Stockwell, Deputy

## **PERMIT OFFICERS**

Select Board, Road Agent

## **EMERGENCY MANAGEMENT**

Arthur Burdette, Director  
Ernest Lavertue, Asst. Director  
Thomas Bentley  
Maria Weick

## **HUMAN SERVICES DIRECTOR**

Holly Buker

## **FOREST FIRE WARDEN**

Jay Legg, Warden  
Mark Romano, Deputy Warden  
Thomas Bentley, Deputy Warden

## **CONSERVATION COMISSION**

John Morrissey, Chair  
Ryan Harvey  
Michael Majeski, Alternate  
David Yetman, Alternate

## **CULTURAL ARTS COMMITTEE**

Joshua Trought  
Bruce Pratt, Jr.

## **REPRESENTATIVE TO MASCOMA HEALTH INITIATIVE**

Elizabeth "Betty" Trought

## **MASCOMA VALLEY REGIONAL SCHOOL BOARD MEMBER**

Claudette "Cookie" Hebert

## **MASCOMA VALLEY REGIONAL BUDGET COMMITTEE**

Amber Barsaleau

## **REPRESENTATIVE TO UVLS REGIONAL PLANNING COMMISSION**

William Trought

## **REPRESENTATIVE TO PEMI-BAKER SOLID WSTE DISTRICT**

Joshua Trought

## **REPRESENTATIVE TO LAKES REGION MUTUAL FIRE AID**

Arthur Burdette

# SELECT BOARD'S REPORT

2012 will be known as the year of change for Dorchester. The ground work that the Select Board laid the past two years came to fruition. All that remains of the three Hazard Mitigation Projects is the completion of the bridge on North Dorchester Road near the intersection of Bickford Woods Road. Hopefully, these projects will bring an end to the yearly washouts along Cheever Road and North Dorchester Road and the yearly expense of rebuilding these roads.

The renovations to the Town Office are nearly complete and the task of filing the town's records and public documents in an orderly manner are underway. The Select Board's goal of making the Town Government more accessible to the residents has been accomplished. The Town Office is now open on a daily basis.

In April, the Town welcomed Holly Buker as the Town's new Administrative Assistant. Holly's friendly and cooperative manner in helping our residents deal with the State and Local rules and procedures has been a tremendous plus for the Town. Her expertise in computer and internet technology, along with the help of Selectman Michael Mock and Town Treasurer Brian Howe, has catapulted the Town Office into the 21<sup>st</sup> century. The Town's web site has been updated and is now a valuable source of information for town forms, policies and procedures, permits, tax bill and assessment information, along with Town and local events. What makes our web site such a valuable tool to our community is, finally, the arrival of broadband internet service to the Town. The ramifications this will have on our home businesses and school children are immeasurable. Our thanks go out to the many Dorchester volunteers whose relentless and tireless efforts of prodding public and private officials has brought this about.

The year saw the rejuvenation of the Conservation Commission and the Heritage Commission. The Conservation Commission is busy constructing Dorchester's first public trail in the Melody Wildlife Forest, and the Heritage Commission is busy saving and renovating our historic schoolhouse on the Common. A Conservation fund and a Heritage Fund have been created to help in these projects

The Town's building permit process has been updated to comply with State Building Code and Energy Code requirements, to protect the Town from liability issues, and to ensure that town assessments and valuations are fair and equitable. Much work was put into a Personnel Policy Handbook for our



Town employees. The Town now has a set of Financial Policies in place so our residents know exactly how we manage the financial affairs of the Town including how we handle cash receipts, invest the Town's assets, how we deal with debt and protect the Town's financial assets from fraud.

The Select Board has initiated a program to celebrate our culture and bring the Arts and Entertainment to our Town, allowing Dorchester to showcase and acknowledge our local artists and craftsmen.

The Dorchester Grange first annual Bike-A-Thon was a huge success. All the proceeds go to the Dorchester Scholarship Fund to help our young people achieve the training they need to succeed in their fields of endeavor. Our thanks to Green Woodlands for opening up their magnificent trails for this event. The event motto, 'Dorchester – Going Places' is an inspiration to those people in Town who volunteer their time to help the community.

Last but not least, from time to time we need to remind ourselves of the greatest asset we have. In tiny little Dorchester, New Hampshire, we have the purest form of democracy the world has ever seen, in the form of our Annual Town Meeting. Your Select Board constantly strives to make our Town Government more accessible, more accountable and more transparent. What has and will make our Town successful is the participation of all its citizens. We understand that people often feel intimidated and are afraid they lack the knowledge to hold public office or serve on a Board, because that's exactly how we felt. Remember, none of us are professionals, we're all public servants. Do your part, run for office or volunteer to serve on a Board or Commission. We all need to do our part so we can be proud to call Dorchester our home.

Respectfully submitted,

Sherman Hallock  
Michael Mock  
Arthur Burdette

# **SELECT BOARD 2013 MEETING SCHEDULE**

Every other Thursday

6:30 pm

Town Hall

January 3

January 17

January 31

February 14

February 28

March 14

March 28

April 11

April 25

May 9

May 23

June 6

June 20

July 2 (Tues)

July 18

August 1

August 15

August 29

September 12

September 26

October 10

October 24

November 7

November 21

December 5

December 19



# MEETING TIMES

All meetings held at Town Hall

Select Board..... Every other Thursday, 6:30pm  
Planning Board ..... 2nd Wednesday of each month, 7:15pm  
Conservation Commission ..... 3rd Tuesday of each month, 7:00pm  
Historic District Commission ..... 1st Tuesday of each month, 7:00pm  
Board of Adjustment ..... As Required

# TOWN OFFICE HOURS

Town Clerk/Tax Collector ..... Mon—9am-11am  
..... Wed—3pm –6pm  
Last Saturday of the month ..... 9am-11am  
  
Admin Assistant to the Select Board .... Mon, Tues, Thur, Fri—9am-2pm  
..... Wed—4pm-7pm

# CONTACT INFORMATION

Town Clerk/Tax Collector ..... 786-9476  
..... [brenda.howe@townofdorchester.net](mailto:brenda.howe@townofdorchester.net)  
  
Administrative Assistant..... 786-5095  
..... [holly.buker@townofdorchester.net](mailto:holly.buker@townofdorchester.net)  
  
Board of Selectman ..... [selectman@townofdorchester.net](mailto:selectman@townofdorchester.net)

# **TOWN WARRANT**

## **THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Dorchester in the County of Grafton in said state, qualified to vote in Town affairs: You are hereby notified to meet at the Town Hall in said Dorchester on Tuesday, the 12<sup>th</sup> day of March 2013, polls to be open for voting on Articles 1 and 2 at 11 o'clock in the forenoon, and to close not earlier than 7 o'clock in the afternoon, with action on the remaining articles to be taken commencing at 10 o'clock in the forenoon on Saturday, March 16<sup>th</sup>, 2013.

1. To choose by nonpartisan ballot all necessary Town Officers for the ensuing year.
2. To see if the town will vote to confirm the election of the planning board members as follows: the selectmen shall choose one selectman as an ex officio member and the remaining four planning board positions shall be filled at town meeting pursuant to RSA 669:17. By Official ballot.
3. To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1000.00) to be placed in the Capital Reserve Fund previously established under the provisions of RSA 35:1 for the purpose of acquiring and developing land for a Town Cemetery.

Recommended by Select Board

4. To see if the town will vote to raise and appropriate \$2500 to be added to the Building Maintenance Capital Reserve Fund and to fund this appropriation by withdrawing \$2500 from the unexpended fund balance as of December 31, 2012; further, to appoint the selectmen as agents to expend from the Building Maintenance Capital Reserve Fund.

Recommended by Select Board

5. To see if the town will vote to raise and appropriate \$20,000 for renovations to Town Hall and Town Office, and to fund this appropriation by withdrawing \$20,000 from the unreserved fund balance as of December 31, 2012.

Recommended by Select Board

6. To see if the town will vote to raise and appropriate \$300.00 to be placed in a conservation fund previously established in accordance with RSA 36-A:5, and to fund this appropriation by withdrawing \$300 from the unreserved fund balance as of December 31, 2012.

Recommended by Select Board

7. To see if the Town will vote to raise and appropriate the sum of four hundred thirty thousand five hundred eighty-seven dollars and zero cents (\$430,587.00), to defray Town charges.

Recommended by Select Board


8. To see if the town will vote to discontinue the elected office of road agent and instead authorize the board of selectmen to appoint a road agent pursuant to RSA 231:62. Pursuant to RSA 669:17-b, this article shall be effective as of the March, 2014 town meeting.

Recommended by Select Board

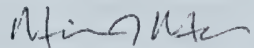
9. Are you in favor of continuing to have a three year term for the town road agent? If a majority of those voting vote no, the term of the road agent shall return to a one year term. By paper ballot.

10. To act upon any other business that may legally come before said meeting.

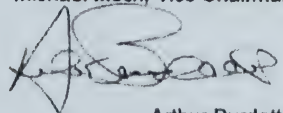
Given under our hands this 23<sup>rd</sup> day of February, 2013.



Sherman Hallock, Chairman



Michael Mock, Vice Chairman



Arthur Burdette

Dorchester Select Board



# TOWN BUDGET

MS-6

Budget - Town of DORCHESTER FY 2013

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	5(2012) 7(2013)	49600	39951	43860	
4140-4149	Election, Reg. & Vital Statistics	5(2012) 7(2013)	5000	3731	1280	
4150-4151	Financial Administration	5(2012) 7(2013)	35000	34085	32335	
4152	Revaluation of Property	5(2012) 7(2013)	14500	13256	14500	
4153	Legal Expense	5(2012) 7(2013)	6000	6867	6000	
4155-4159	Personnel Administration	5(2012) 7(2013)		7002	11000	
4191-4193	Planning & Zoning	5(2012) 7(2013)	5000	3803	4870	
4194	General Government Buildings **	5(2012) 7(2013)	32000	33928	32000	
4195	Cemeteries	5(2012) 7(2013)	2700	1989	2700	
4196	Insurance	5(2012) 7(2013)	23000	20810	22940	
4197	Advertising & Regional Assoc.					
4199	Other General Government	5(2012) 7(2013)	1000	616	400	
<b>PUBLIC SAFETY</b>						
4210-4214	Police	5(2012) 7(2013)	100		100	
4215-4219	Ambulance	5(2012) 7(2013)	5500	5500	5775	
4220-4229	Fire	5(2012) 7(2013)	16000	16396	16000	
4240-4249	Building Inspection					
4290-4298	Emergency Management	5(2012) 7(2013)	1700	521	1700	
4299	Other (Incl. Communications)	5(2012) 7(2013)	5200	4578	5200	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration					
4312	Highways & Streets *	5(2012) 7(2013)	189029	203361	190000	
4313	Bridges					
4316	Street Lighting					
4319	Other					
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection	5(2012) 7(2013)	23600	23558	24957	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other	5(2012) 7(2013)	100	100	100	

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1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration	5(2012) 7(2013)	100	25	100	
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other	5(2012) 7(2013)	2600	2566	2820	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	5(2012) 7(2013)	10000	6075	10000	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other	5(2012) 7(2013)	1800	1800	1550	
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation					
4550-4559	Library	5(2012) 7(2013)	100	100	100	
4583	Patriotic Purposes					
4589	Other Culture & Recreation	5(2012) 7(2013)	100	0	100	
<b>CONSERVATION</b>						
4611-4612	Admin & Purch. of Nat. Resources	5(2012) 7(2013)	300	300	0	
4619	Other Conservation					
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes	5(2012) 7(2013)	0	127	300	
4790-4799	Other Debt Service					

MS-6

Budget - Town of DORCHESTER FY 2013

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			430028	429943	430587	

Use page 5 for special and individual warrant articles.



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures . Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Acct. #						
4915	To Capital Reserve For Purchase	3(2012) 3(2013)	\$1,000	\$1,000	\$1,000	
	& Development of Cemetery Land					
4312	FEMA Funds to Be Expended	2(2012)	\$65,779	\$85,624		
4194	Addition to Town Office	4(2012)	\$26,000	\$26,000		
4194	To Building Maintenance Capital	4(2013)			\$2,500	
	Reserve Fund					
4611	To Conservation Reserve Fund	6(2013)			\$300	
SPECIAL ARTICLES RECOMMENDED			\$92,779		\$3,800.00	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Enailing FY (Recommended)	Appropriations Enailing FY (Not Recommended)
4194	Renovations to Town Buildings	5(2013)			\$20,000	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>					20000	

# SOURCES OF REVENUE

MS-6

Budget - Town of DORCHESTER FY 2013

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensnung Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		6000	5085	6000
3180	Resident Taxes				
3185	Yield Taxes		3000	8562	3000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		13054	19760	13054
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		46000	49246	46000
3230	Building Permits				
3290	Other Licenses, Permits & Fees		900	774	900
3311-3319	FROM FEDERAL GOVERNMENT		168	203	168
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		15000	15928	15000
3353	Highway Block Grant		30217	30109	30100
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		583	480	580
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)			745	
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments			724	
3409	Other Charges			283	
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property			100	
3502	Interest on Investments			649	
3503-3509	Other			3794	

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1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTER-FUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance	2&4(2012) 4-6(2013)	91779	91624	22800
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			206701	228046	137302

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	430029	430587
Special Warrant Articles Recommended (from page 5)	92779	3800
Individual Warrant Articles Recommended (from page 5)		20000
TOTAL Appropriations Recommended	522808	454387
Less: Amount of Estimated Revenues & Credits (from above)	206701	137302
Estimated Amount of Taxes to be Raised	316107	317085



# DETAILED SUMMARY OF RECEIPTS

## PROPERTY TAXES:

Current Year .....	680,405.06
Prior Year Credits Assigned .....	(217.32)
Interest .....	1,716.01
Current Year Overpayment .....	1023.22
Prior Years .....	76,092.34
Interest .....	7,225.85
Principal Converted to Lien .....	51,947.51
First Bill Over Charge Refund .....	2,924.47

## REDEEMED TAXES:

Prior Years—Lien Amount .....	60,199.11
Interest .....	10,365.47

## LAND USE CHANGE TAXES

Current Year .....	1,065.00
Prior Years .....	1,140.00
Interest .....	439.46

## YIELD TAXES

Current Year .....	8,541.77
Interest .....	11.68
Prior Years .....	20.24
Interest .....	1.48

RETURNED CHECK RE-DEPOSITED .....835.00

DONATIONS HERITAGE COMMISSION .....2,627.00

## FEDERAL GOVERNMENT

Bureau of Land Management .....	203.00
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## STATE OF NEW HAMPSHIRE

Rooms & Meals .....	15,925.68
Highway Block Grant .....	30,108.84
State Forest Land .....	460.45
Secretary of State .....	745.00
FEMA Reimbursement & Grants .....	212,314.29
NH Dept of Cultural Resources "Moose Plate" Grant .....	2,500.00

TAX ANTICIPATTION LOANS.....	110,000.00
Motor Vehicle Fees.....	49,246.00
Dog Licenses & Penalties .....	473.50
Other Clerk Services .....	14.00
Miscellaneous—Clerk .....	136.15
Returned Checks re-deposited –Clerk .....	438.00
Planning Board/Board of Adjustment .....	724.00
Interest on Deposits .....	648.88
Sale of Municipal Property .....	100.00
Miscellaneous Selectmen .....	4283.42
Collected for Other Governments	
N.H. Department of Agriculture (Dog fees).....	206.50
N.H. Secretary of State (Vital Statistics fees).....	132.00
TOTAL RECEIPTS FOR 2012 .....	1,335,023.16
NET RECEIPTS FOR 2012 .....	1,335,023.16
CASH ON HAND JANUARY 1, 2012.....	285,714.44
CASH AVAILABLE FOR 2012 .....	1,620,737.60
DISBURSEMENTS 2012 .....	(1,401,121.27)
BALANCE ON HAND DECEMBER 31, 2012 .....	219,616.33

# DETAILED REPORT OF PAYMENTS

## EXECUTIVE

### SELECTMEN - SALARIES

ARTHUR BURDETTE.....	2,500.00
MICHAEL MOCK.....	2,500.00
SHERMAN L. HALLOCK, JR.....	2,500.00

### EXPENSE

VALLEY NEWS (HEARING NOTICES).....	169.05
BRIAN A. HOWE .....	75.00
SHERMAN L. HALLOCK, JR.....	9.00
IDS (DOG TAGS) .....	76.23
ARTHUR BURDETTE.....	56.68

### MILEAGE

SHERMAN L. HALLOCK, JR.....	43.20
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### TRAINING

N.H. DEPARTMENT OF REVENUE ADMINISTRATION .....	20.00
LOCAL GOVERNMENT CENTER .....	120.00
NH HEALTH OFFICERS' ASSOCIATION .....	35.00

### OFFICE EXPENSE

MATTHEW BENDER & CO., INC (LAW BOOKS).....	1,001.18
ANCO SIGNS & STAMPS, INC (NOTARY STAMP & SEAL) .....	64.00
U.S.POST OFFICE .....	45.00
TREASURER, STATE OF N.H (NOTARY PUBLIC APPLICATION).....	75.00
LOCAL GOVERNMENT CENTER .....	24.50

OFFICE FUEL—RYEZAK OIL & PROPANE CO./DAVIS GAS CO. ....	491.56
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OFFICE TELEPHONE—TIME WARNER CABLE.....	1,632.06
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### OFFICE EQUIPMENT

WALMART.....	31.97
AMAZON.COM.....	572.18
STAPLES .....	814.04
MYBINDING.COM (LONG ARM STAPLER) .....	56.41
VISA.....	154.98

### OFFICE SUPPLIES

STAPLES .....	1,700.63
BJ'S WHOLESALE .....	201.90
SHOPLET.COM (LABELS FOR INVENTORIES).....	48.25
U.S.POST OFFICE .....	225.00
HOLLY A. BUKER.....	76.98
ANCO SIGNS & STAMPS, INC (NOTARY SEAL & STAMP) .....	56.00
VISA (PRINTER CARTRIDGES) .....	265.67

### ADMIN. ASSIST. SALARY

LINDA M LANDRY.....	6730.78
HOLLY A. BUKER.....	14,192.55

### REMOTE SITE EXPENSE

FAIRPOINT COMMUNICATIONS, INC. ....	319.39
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<b>SUPPORT STAFF MILEAGE EXPENSE</b>	
HOLLY A. BUKER.....	129.72
KAREN YETMAN .....	72.00
<b>OTHER SUPPORT WAGES</b>	
BRENDA HOWE .....	438.75
BRIAN A. HOWE .....	1,185.00
MATTHEW K. HOWE .....	91.00
EVANS FOREST MANAGEMENT (FORESTRY SERVICE).....	120.00
<b>EXECUTIVE REGIONAL ASSOCIATION</b>	
N.H. MUNICIPAL ASSOCIATION (2011 DUES).....	613.27
FICA-4130 MUNI. CONTRIBUTION .....	795.55
<b>FICA-MEDICAE-ADJUST &amp; PENALTIES</b>	
UNITED STATES TREASURY (2006 LATE FILING W-2'S PENANLTY) .....	1,006.40
<b>TOTAL EXECUTIVE .....</b>	<b>41,335.88</b>

## **REGISTRATION/ELECTION**

ELECTIONS FICA - TOWN CONTRIBUTION.....	152.40
<b>TOWN ELECTIONS</b>	
THE PENNYSAYER, INC (SUP. CKLIST NOTICE).....	51.50
SALMON PRESS (SUP. CKLIST NOTICE) .....	84.00
TOWN CLERK WAGE (BRENDA HOWE).....	1,072.50
<b>SUPERVISOR WAGE/STIPEND</b>	
KAREN YETMAN .....	505.00
MICHELLE B DAVIS .....	525.00
DARLENE E OAKS.....	885.00
<b>BALLOT CLERK WAGE/STIPEND</b>	
MATTHEW K. HOWE .....	105.00
PATRICIA E. FRANZ.....	195.00
OTHER ELECTION EXPENSE (VALLEY NEWS—NOTICE) .....	30.72
<b>BALLOT CLERK WAGE SPCL. SCHOOL</b>	
DONNA ABELL.....	85.00
PATRICIA E. FRANZ.....	130.00
<b>TOTAL ELECTIONS .....</b>	<b>3,821.12</b>

## **FINANCIAL ADMINISTRATION**

BRIAN A. HOWE.....	6,978.75
CINDY L. AZOTEA .....	150.00
MARTHA L. WALKER.....	150.00
PAYROLL/PAYMENT PROCESSING EXP - REALTAXTOOLS.COM .....	99.00
PAYMENT PROCESSING EXPENSE - U.S.POST OFFICE (STAMPS) .....	180.00
FINANCIAL ADMIN FICA - TOWN PORTION. ....	581.75
ASSESSING - NH ASSOCIATION OF ASSESSING OFFICIALS .....	20.00
PROFESSIONAL ASSESSORS - COMMERFORD NIEDER PERKINS, LLC.....	492.00
REGISTRY DEED COPIES - GRAFTON COUNTY REGISTRY OF DEEDS .....	603.49

ASSESSING - OTHER EXPENSES - AVITAR ASSOCIATES OF N.E., INC .....	587.55
ASSESSING - TIMBER YIELD (DENNIS THORELL, L.P.F). ....	440.00
CURRENT LAND USE - N.H. DEPT OF REV ADMIN .....	60.00
COMMERFORD NIEDER PERKINS, LLC.....	224.00
C.U. PLAN REVIEW – WAGE (DAVID A MORRILL) .....	104.00
REMOTE SYSTEM EXPENSE - AVITAR, INC (TAX KIOSK SET UP).....	95.00
TREASURER SALARY (BRIAN A. HOWE) .....	1,500.00
DEP. TREASURER SALARY (JENNIFER L GRACE) .....	60.00
TREASURY EXPENSE (BRIAN A. HOWE) .....	21.60
WOODSVILLE GUARANTY SAVINGS BANK (MERCHANT CAPTURE FEE) .....	385.00
NSF CHECK BALANCE REDUCTION .....	898.00
NSF CHECK BANK FEE (WOODSVILLE GUARANTY SAVINGS BANK) .....	10.00
WOODSVILLE GUARANTY SAVINGS BANK (POST DATED) .....	10.00
RETURNED CHECK FOR ERROR.....	375.00
VENDOR BILLING ERROR (ANDERSON EQUIPMENT CO).....	8.20
TAX COLLECTOR SALARY - BRENDA HOWE .....	2,000.00
DEPUTY TAX COLL. STIPEND - DARLENE E OAKS .....	60.00
TAX LIEN EXPENSE - U.S.POST OFFICE (MAIL LIEN NOTICES) .....	172.50
TAX DEED EXPENSE (MORTGAGEE SEARCH) .....	420.00
TAX COLLECTOR OTHER FEES (BRENDA HOWE).....	1,016.00
TAX COLL. OTHER EXPENSES (BRENDA HOWE) .....	360.70
N.H TAX COLLECTORS ASSOCIATION .....	20.00
TAX COLLECTOR ADDN'L SERV.WAGE (BRENDA HOWE).....	2,435.00
TAX COLLECTION EXPENSE (U.S.POST OFFICE 900 FIRST CLASS STAMPS) .....	405.00
AVITAR ASSOCIATES OF N.E., INC (TAX BILLS) .....	76.18
TRUSTEES STIPEND	
CLAUDETTE M. HEBERT .....	50.00
JUSTINE MAJESKI .....	50.00
SOFTWARE PURCHASE (AVITAR INC - SKETCH CONVERSION) .....	500.00
SOFTWARE SUPPORT	
AVITAR ASSOCIATES OF N.E., INC (2013 APPRAISAL) .....	1,353.55
AVITAR ASSOCIATES OF N.E., INC (2013 CLERK SOFTWARE BILLING).....	652.00
AVITAR ASSOCIATES OF N.E., INC (2013 TAX COLLECT SOFTWARE) .....	1,222.00

**TOTAL FINANCIAL ADMINISTRATION..... 24,826.27**

## **REVALUATION OF PROPERTY**

REVALUATION CONTRACT (COMMERFORD NIEDER PERKINS, LLC) .....	11,143.50
REVALUATION MAILINGS TO OWNERS (BRENDA HOWE).....	96.00
VALUATION UPDATED-PICKUPS (COMMERFORD NIEDER PERKINS, LLC) .....	1,876.50
C.U. REVAL. UPDATES WAGE (DAVID A. MORRILL) .....	115.50
C.U. REVAL. UPDATES EXPENSE (DAVID A. MORRILL) .....	24.00

**TOTAL REVALUATION OF PROPERTY..... 13,255.50**

## **LEGAL**

MITCHELL MUNICIPAL GROUP, P.A.....	6,867.10
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**TOTAL LEGALCOUNSEL EXPENSE..... 6,867.10**

## RECORDING & REPORTING

TOWN CLERK'S SALARY (BRENDA HOWE) .....	6,700.00
TOWN CLERK EXPENSES	
BRENDA HOWE .....	1,358.94
U.S.POST OFFICE (100 FIRST CLASS STAMPS) .....	45.00
DEPUTY CLERK WAGE (DARLENE E OAKS) .....	2,184.00
CLERK'S OFFICE FICA-TOWN PORTION .....	323.03
<b>TOTAL RECORDING &amp; REPORTING .....</b>	<b>10,610.97</b>

## PLANNING & ZONING

PLANNING BOARD STIPEND	
ARTHUR BURDETTE .....	125.00
LINDA M. LANDRY .....	250.00
PATRICIA E. FRANZ .....	250.00
SHERMAN L. HALLOCK, JR. ....	125.00
PLANNING BOARD EXPENSE	
LINDA M LANDRY .....	326.60
STAPLES CREDIT PLAN .....	250.89
VALLEY NEWS .....	188.85
UPPER VALLEY LAKE SUNAPEE R.P.C. ....	94.00
TRUE COLORS PRINT & DESIGN (PLANS 6CT SCANNED & EMAIL) .....	28.50
PLANNING & ZONING REGI. ASSOC (UPPER VALLEY LAKE SUNAPEE R.P.C). ....	745.90
ZBA STIPEND	
CLAUDETTE M. HEBERT .....	250.00
DAVID A CONKEY .....	250.00
DAVID A. MORRILL .....	250.00
LINDA M. LANDRY .....	250.00
ZBA EXPENSE	
VALLEY NEWS (PUBLIC NOTICE) .....	47.48
UPPER VALLEY LAKE SUNAPEE R.P.C (RSA BOOK WITH CD) .....	13.00
ZBA NON-BUDGET EXP	
VALLEY NEWS (ZBA VARIANCE HEARING) .....	38.40
LINDA M. LANDRY .....	110.00
ZBA NON-BUDGET CONTRACT EXPENSE	
THE PENNYSAVER, INC (2 ZBZ HEARINGS LECAIN & FLAHERTY) .....	110.00
HIST. DIST. COMM. EXPENSE	
THE PENNYSAVER, INC (PUBLIC NOTICES) .....	99.00
<b>TOTAL PLANNING &amp; ZONING .....</b>	<b>3,802.62</b>

## HERITAGE FUND EXPENDITURES

DELUXE CHECK (CHECKS & DEPOSIT SLIPS) .....	16.00
ELIZABETH HOUGHTON (ENVELOPES & STAMPS FOR MAILING) .....	173.97
<b>TOTAL HERITAGE FUND EXPENDITURES .....</b>	<b>189.97</b>



## GOVERNMENT BUILDINGS

### BUILDING & GRNDS – WAGES

CLAUDETTE M HEBERT .....	2,030.00
JOSEPH POITRAS .....	838.50

### BUILDINGS & GRNDS – EXPENSE

BJ'S WHOLESALE (L.P. TO HEAT40 FOOT CONTAINER) .....	164.39
HOME DEPOT.....	22.50
CANAAN HARDWARE & SUPPLY .....	612.47
RANDY LATULIPPE CARPENTRY, LLC (TOWN HALL SAFETY DOORS) .....	5,177.19
JP PEST SERVICES .....	258.00
SEARS (VACUUM CLEANER BAGS) .....	11.98
NEW ENGLAND STAGE & SHADES (INSTALL OF SHADES - TOWN HALL)....	949.00
CLAUDETTE M. HEBERT.....	500.00
WARREN SAND & GRAVEL (40 YARDS LOAM - TOWN HALL) .....	878.00
VALLEY NEWS (TOWN OFFICE) .....	69.12
TRACTOR SUPPLY CO (GRASS SEED 2 X 50 LB) .....	99.98
TRI-STATE FIRE PROTECTION, LLC (FIRE EXTINGUISHER SERVICE) .....	349.41
BELLETTES, INC (TOWN SHED WATER) .....	584.86
BUILDING ELECTRIC - N.H. ELECTRIC CO-OP.....	1,277.60
BUILDINGS – TELEPHONE - FAIRPOINT COMMUNICATIONS, INC. ....	926.96
BUILDINGS - FUEL-TOWN HOUSE - AMERIGAS-CLAREMONT .....	6,218.12
FUEL - TOWN OFFICE	
RYEZAK OIL & PROPANE CO./DAVIS GAS CO .....	678.76
YEATON OIL CO., INC. ....	434.96
BUILDINGS - WASTE DISPOSAL - K & R PORTABLE TOILETS.....	2,176.00
BUILDINGS – IMPROVEMENTS	
TREASURER, STATE OF N.H (TOWN OFFICE SEPTIC APPLICATION) .....	300.00
HINDS SEPTIC DESIGN SERVICE (TOWN OFFICE SEPTIC DESIGN) .....	1,000.00
JAY LEGG (8-2X6X16 @ 0.55/BF).....	70.40
TRUE COLORS PRINT & DESIGN (SCAN SEPTIC DESIGN PLANS) .....	20.00
THE PENNYSAVER, INC (MUSEUM AD FOR BID) .....	55.00
WARREN SAND & GRAVEL (6 YDS STONE - TOWN OFFICE SEPTIC).....	1,081.50
RANDY LATULIPPE CARPENTRY, LLC (TOWN OFFICE CONTRACT).....	22,361.13
A.J. FOSS (2-COMPARTMENT TANK) .....	3,959.20
THE PIPE CONNECTION. LLC (MISC. PIPING - TOWN OFFICE SEPTIC) .....	871.36
DAVE LEONE LLC (SEPTIC TOWN OFFICE) .....	4,161.85
R.J. CROWLEY (MOVING SAFE & CABINETS) .....	300.00
CANAAN HARDWARE & SUPPLY (TOWN OFFICE PAINT).....	383.46
RAND'S DO-IT BEST HARDWARE .....	154.23
BRIAN WEEKS ELECTRIC, LLC (ELECTRIC TWN CMN & HW YARD).....	1,848.16
MUSEUM PROJECT	
VALLEY NEWS (AD FOR BID PROPOSALS - SCHOOL HOUSE PROJECT) .....	64.00
SALMON PRESS (AD FOR BID PROPOSALS - SCHOOL HOUSE PROJECT).....	55.50
BLDG & GRNDS FICA-TOWN PORTION .....	100.14

**TOTAL GENERAL GOVT. BUILDINGS ..... 61,043.73**

**CEMETERIES**

CEMETERY MAINTENANCE WAGE	
MARTHA L. WALKER .....	640.00
DORIS WOOLLEY .....	100.00
CEMETERY MAINTENANCE – EXPENSE	
THE PENNYSAVER, INC.....	27.50
MARTHA L. WALKER .....	640.00
NEW ENGLAND MFG CO (US VETERAN GRAVE MARKERS).....	221.76
DORIS WOOLLEY .....	100.00
CEMETERY BURIAL FEE (GEORGE C. CONKEY II).....	125.00
CEMETERIES – Other	
VALLEY NEWS (HEARING NOTICE AMENDMENT TO CEMETERY REGS) ....	135.09
<b>TOTAL CEMETERIES.....</b>	<b>1,989.35</b>

**INSURANCE**

HEALTH INSURANCE – HEALTHTRUST (G. CONKEY, II) .....	9,708.84
MUNICIPAL LIABILITY - LGC-PLT, LLC (PLT RENEWAL 2012-2013 .....	4,499.35
WORKER'S COMPENSATION - LGC-WCT .....	6,352.21
UNEMPLOYMENT COMPENSATION - PRIMEX.....	250.00
<b>TOTAL INSURANCE.....</b>	<b>20,810.40</b>

**TOWN REPORT**

TOWN REPORT EXPENSE - FRED B. ESTABROOK COMPANY, INC (250 RPTS)..	616.00
<b>TOTAL OTHER GENERAL GOVERNMENT .....</b>	<b>616.00</b>

**PUBLIC SAFETY**

AMBULANCE SERVICE	
CANAAN F.A.S.T., INC.....	2,750.00
WARREN WENTWORTH AMBULANCE SERVICE .....	2,750.00
FIRE SERVICES	
TOWN OF CANAAN (2012 FIRE CONTRACT) .....	6,965.00
TOWN OF RUMNEY (2012 RUMNEY FIRE DEPARTMENT).....	6,649.49
2012 RUMNEY FIRE PERSONNEL.....	1,781.70
EMERGENCY MANAGEMENT - LATULIPPE CARPENTRY, LLC. (SIGN FRAMES).	521.12
OTHER PUBLIC SAFETY	
ANIMAL CONTROL OFFICER WAGE (CLAUDETTE M. HEBERT) .....	221.20
ANIMAL CONTROL SHELTER EXPENSE (UPPER VALLEY HUMANE SOCIETY)	50.00
LAKES REGION DISPATCH (LAKES REGION MUTUAL FIRE AID) .....	4,306.59
<b>TOTAL PUBLIC SAFETY .....</b>	<b>25,995.10</b>

**HIGHWAYS & STREETS**

PERSONNEL EXPENSES	
MATTHEW K. HOWE .....	192.00
JOSEPH POITRAS .....	75.00
VALLEY NEWS (PUBLIC NOTICE - LABORER/DRIVER) .....	113.76
ROAD AGENT SALARY (GEORGE C. CONKEY, II).....	34,363.15
HIGHWAY MAINTAINER (WAYNE P. CASH) .....	8,621.52

**PART TIME TEMPRARY-WAGE**

DANIEL L CONKEY .....	364.00
JOSEPH POITRAS .....	5726.50
BRIAN A. HOWE .....	52.00
MATTHEW K. HOWE .....	7,767.50
DEAN R STOCKWELL .....	13,339.44
CLAUDETTE M. HEBERT .....	71.50
JAMES R GILBERT .....	91.00
OSCAR HILL .....	52.00

**UNIFORMS**

RAND'S DO-IT BEST HARDWARE .....	205.98
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**PERSONAL SAFETY EQUIPMENT**

RAND'S DO-IT BEST HARDWARE .....	239.40
HIRSCH'S CLOTHING, FOOTWEAR & UNIFORMS .....	119.98
KIBBY EQUIPMENT, INC .....	29.95
TRACTOR SUPPLY CO. ....	208.48
B-B CHAIN .....	79.00

HIGHWAY EQUIPMENT OPERATOR (MICHAEL G. HOWE).....	8,316.00
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HIGHWAY FICA - TOWN PORTION .....	2,382.23
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NH RETIREMENT-TOWN CONTRIBUTION (GEORGE C. CONKEY, II).....	3,262.00
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**HIGHWAY OPERATING EXPENSES**

ATCO INTERNATIONAL.....	1,153.00
NH PWMAP.....	25.00
BJ'S WHOLESALE .....	39.99

FUEL-DIESEL YEATON OIL CO., INC.....	4,655.48
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**FUEL-GASOLINE**

BJ'S WHOLESALE .....	54.62
YEATON OIL CO., INC. ....	641.56
PAPA Z'S.....	306.24
RYEZAK OIL & PROPANE CO./DAVIS GAS CO. ....	75.00
TREASURER, STATE OF N.H. ....	1,330.56

FUEL-LIQUID PROPANE - DEAD RIVER COMPANY .....	575.48
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ELECTIRICITY - N.H. ELECTRIC CO-OP .....	1,382.73
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TELEPHONE SERVICE - FAIRPOINT COMMUNICATIONS, INC. ....	921.42
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EQUIPMENT ACQUISITION - BARKER STEEL .....	4,871.05
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IH TRUCK 4 LEASE - GE CAPITAL .....	23,475.40
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**MAINTENANCE SHOP**

DEAD RIVER COMPANY.....	324.26
TRACTOR SUPPLY CO. ....	41.14
RAND'S DO-IT BEST HARDWARE (NEW LOCKS) .....	112.38

**EQUIPMENT MAINTENANCE**

KIBBY EQUIPMENT, INC .....	2.36
HOWARD P. FAIRFIELD, LLC .....	8.50
SANEL AUTO PARTS .....	846.24
BOND AUTO PARTS.....	55.45
JOE'S EQUIPMENT SERVICE .....	29.00
BARKER STEEL.....	168.42



FLANDERS & PATCH MOTOR SALES .....	293.07
MONROE REPAIRS .....	45.00
SABIL & SONS, INC. ....	153.78
PARTS - TRUCK 1	
HOWARD P. FAIRFIELD, LLC .....	194.64
JORDAN EQUIPMENT .....	418.81
SABIL & SONS, INC. ....	39.18
ROUTE 118 AUTOMOTIVE.....	892.19
FILTER 1.....	160.52
LARRY'S AUTO BODY.....	900.50
LIBERTY INTERNATIONAL TRUCKSOF NH, LLC.....	2,738.45
LUCKY'S TRAILER SALES.....	132.22
SANEL AUTO PARTS .....	806.57
TENCO.....	229.22
PARTS - TRUCK 2	
KIBBY EQUIPMENT, IN. ....	85.70
E.W. SLEEPER .....	260.14
FILTER 1.....	82.36
SABIL & SONS, INC. ....	554.12
DIPRIZIO TRUCKS .....	677.45
MAINE OXY .....	360.11
BARKER STEEL .....	811.88
DEAN R. STOCKWELL.....	280.00
B-B CHAIN .....	100.90
TRACTOR SUPPLY CO. ....	112.59
MONROE REPAIRS .....	45.00
SANEL AUTO PARTS .....	146.67
LUCKY'S TRAILER SALES.....	53.76
PARTS - TRUCK 3	
IRWIN ZONE.....	484.15
PARTS - CAT BACKHOE	
MILTON CAT.....	6,372.77
BOND AUTO PARTS.....	345.59
FILTER 1.....	209.88
SANEL AUTO PARTS .....	222.30
PARTS - BROOM	
JORDAN EQUIPMENT.....	598.50
PARTS - EQUIPMENT TRAILER	
ROUTE 118 AUTOMOTIVE.....	50.00
SABIL & SONS, INC. ....	7.02
PARTS-CAT 930 LOADER	
DAVE'S STARTER & ALTERNATOR .....	580.00
SABIL & SONS, INC. ....	97.58
KIBBY EQUIPMENT, IN. ....	22.90
KELLEY MACKENZIE AUTO PARTS, INC. ....	339.32
MILTON CAT.....	118.14
FILTER 1.....	115.13

<b>PARTS TRUCK 4</b>	
PETE'S TIRE BARN, INC. ....	385.58
BELLETTES, INC. ....	32.10
NORTHEAST TIRE SERVICE, INC. ....	140.00
JORDAN EQUIPMENT ....	418.80
BARKER STEEL ....	155.00
FILTER 1 ....	170.45
SANEL AUTO PARTS ....	32.76
BOND AUTO PARTS ....	21.29
TRACTOR SUPPLY CO. ....	214.57
LUBRICATING OIL - ATCO INTERNATIONAL ....	126.00
CASSIS LUBE/GREASE - PINPOINT & COMPANY ....	96.00
<b>MISCELLANEOUS SUPPLIES</b>	
WALMART ....	43.98
RAND'S DO-IT BEST HARDWARE ....	168.84
BJ'S WHOLESALE ....	184.89
SHARE CORPORATION ....	144.78
CANAAN HARDWARE & SUPPLY ....	346.44
TRACTOR SUPPLY CO. ....	496.71
MAINE OXY ....	265.17
FERGUSON ....	238.62
DEAN R STOCKWELL ....	35.28
YEATON AGWAY SERVICES ....	30.00
<b>TOOLS</b>	
SABIL & SONS, INC. ....	113.88
YEATON AGWAY SERVICES ....	43.97
HAND TOOLS-ROAD WORK - KIBBY EQUIPMENT, IN.....	354.89
<b>HAND TOOLS-SHOP</b>	
KELLEY MACKENZIE AUTO PARTS, INC. ....	249.00
CANAAN HARDWARE & SUPPLY ....	24.99
TRACTOR SUPPLY CO. ....	5.99
POWER TOOLS -ROAD WORK - SMALL ENGINE TECHNOLOGIES.....	20.00
<b>CM - TRUCK 1</b>	
ROUTE 118 AUTOMOTIVE ....	90.00
KEVIN BOLASH WELDING ....	216.00
LIBERTY INTERNATIONAL TRUCKSOF NH, LLC.....	1,825.17
CM - TRUCK 2 - ROUTE 118 AUTOMOTIVE.....	2,672.01
CM - TRUCK 3 - ROUTE 118 AUTOMOTIVE.....	949.53
CM - CAT BACKHOE - GRANITE STATE TWO-WAY LLC.....	120.00
CM - CAT 930 LOADER - ROUTE 118 AUTOMOTIVE .....	699.45
<b>CM TRUCK 4</b>	
KEVIN BOLASH WELDING ....	312.00
LIBERTY INTERNATIONAL TRUCKSOF NH, LLC.....	562.54
ROUTE 118 AUTOMOTIVE ....	183.99
<b>SUMMER MAINTENANCE</b>	
FERGUSON ....	1,189.04
YEATON AGWAY SERVICES ....	107.70

**ROAD MATERIALS**

BRIAN HOWE.....	98.00
WARREN SAND & GRAVEL .....	5,324.50
PIKE INDUSTRIES INC.....	572.00

**SUBCONTRACTORS**

T.L.C. TREE & CRANE SERVICE .....	3,100.00
KEVIN BOLASH WELDING .....	324.00
ELWOOD'S TRUCKING .....	931.20

**RENTAL EQUIPMENT**

OWENS LEASING CO. LLC .....	3,800.00
ROUTE 118 AUTOMOTIVE .....	156.00
ANDREWS CONSTRUCTION, INC .....	3,812.50
MIKE HOWE .....	525.00
ANDERSON EQUIPMENT COMPANY .....	490.62

WINTER SAND - WARREN SAND & GRAVEL.....	8,750.00
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ROAD SALT - CARGILL, INCORPORATED .....	7,628.10
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CALCIUM CHLORIDE - ALL STATES ASPHALT, INC .....	4,240.00
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**MISC. HIGHWAY EXPENSE**

CANAAN HARDWARE & SUPPLY.....	28.13
B-B CHAIN .....	70.50
THOMSON AUTO BODY, LLC .....	1,338.75
TRUE COLORS PRINT & DESIGN.....	20.40

PAGER SERVICE - GRANITE STATE TWO-WAY LLC .....	334.80
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**SIGNAGE**

TREASURER, STATE OF N.H. ....	115.47
DAD'S 4X4 .....	43.92
ATCO INTERNATIONAL .....	369.60

**TS IRENE FEMA MELANSONWAY**

LIT-TECH, L.L.C.....	3,258.00
ANDREWS CONSTRUCTION, INC .....	1,200.00
WARREN SAND & GRAVEL .....	2,686.25
ELWOOD'S TRUCKING .....	946.72
ANDERSON EQUIPMENT COMPANY .....	1,172.00
PIKE INDUSTRIES INC.....	7,646.94
YEATON OIL CO., INC.....	1,145.70
UPPER VALLEY EQUIPMENT RENTAL.....	1,100.00

**TS-IRENE FEMA PROVINCE ROAD**

LIT-TECH, L.L.C.....	9,682.80
YEATON OIL CO., INC.....	4,556.00
BENTON ENTERPRISES .....	2,648.93
ANDERSON EQUIPMENT COMPANY .....	12,484.00
WARREN SAND & GRAVEL .....	28,048.00
MAINE DRILLING & BLASTING .....	1,000.00
UPPER VALLEY EQUIPMENT RENTAL.....	1,375.00
ANDREWS CONSTRUCTION, INC .....	2,012.50

**CHEEVER ROAD DIRECT EXPENDITURE**

ANDREWS CONSTRUCTION, INC .....	41,930.00
WARREN SAND & GRAVEL .....	7,392.50



**N.DORCHESTER ROAD SECT 1 DIRECT**

JONES & BEACH ENGINEERS, INC. ....	9,618.27
YEATON OIL CO., INC. ....	2,029.00
WARREN SAND & GRAVEL.....	5,888.50
ELWOOD'S TRUCKING .....	1,117.44
ALL STATES ASPHALT, INC.....	1,351.00
OWENS LEASING CO. LLC.....	3,800.00
ANDREWS CONSTRUCTION, INC.....	1,200.00
TREASURER, STATE OF N.H.-CORR.....	233.00
SPRINGFIELD FENCE CO., INC. ....	4,865.00

**N.DORCHESTER ROAD SECT. 8 GRANT**

LIT-TECH, L.L.C. ....	12,742.00
T.L.C. TREE & CRANE SERVICE.....	12,500.00
ANDREWS CONSTRUCTION, INC.....	3,000.00
ELWOOD'S TRUCKING .....	1,396.80
CANAAN HARDWARE & SUPPLY .....	49.99
WARREN SAND & GRAVEL.....	1,4601.30
ANDERSON EQUIPMENT COMPANY.....	11,093.00
YEATON OIL CO., INC. ....	4,270.07
TREASURER, STATE OF N.H.-CORR.....	466.00
BLAKTOP, INC .....	43,952.99
ALL STATES ASPHALT, INC.....	1,352.00

**\$65,778.50 APPR FROM FUND BA.**

ALWAYS ON TIME SIGNS & DESIGN.....	185.14
YEATON OIL CO., INC. ....	888.17
TREASURER, STATE OF N.H.....	581.47
STAY SAFE TRAFFIC PRODUCTS, INC. ....	1,085.00
UPPER VALLEY EQUIPMENT RENTAL .....	3,410.00
WARREN SAND & GRAVEL.....	42,412.00
ANDREWS CONSTRUCTION, INC.....	8,343.00
BENTON ENTERPRISES.....	6,230.40
FOREVER GREEN.....	1,137.18

**TOTAL HIGHWAYS & STREETS ..... 532,550.74**

**SANITATION**

TRANSFER STATION - TOWN OF RUMNEY .....	23,174.00
OTHER DISPOSAL EXP. -PEMI BAKER SOLID WATE DISTRICT .....	381.55
SEWAGE - TREATMENT PLANT ANNUAL FEE - PLYMOUTH VILLAGE.....	100.00

**TOTAL SANITATION..... 23,655.55**

**HEALTH**

HEALTH OFFICER EXPENSE - NH HEALTH OFFICERS ASSOCIATION .....	25.00
HEALTH AGENCIES	
GRAFTON COUNTY SENIOR CITIZENS COUNCIL.....	600.00
VISITING NURSE ASSOCIATION & HOSPICE .....	1,700.00
MASCOMA VALLEY HEALTH INITIATIVE.....	266.25

**TOTAL HEALTH..... 2,591.25**

<b>WELFARE</b>	
WELFARE ADMINISTRATION - WELFARE OFFICER SALARY	
LINDA M. LANDRY .....	600.00
HOLLY A. BUKER .....	600.00
DIRECT ASSISTANCE	
PATRIOT FUELS, INC. ....	2,455.80
JACOB KOSKUBA .....	1,000.00
N.H. ELECTRIC CO-OP .....	543.49
LINDA M. LANDRY .....	85.40
CAROL LEVESQUE.....	375.00
DEAD RIVER COMPANY .....	414.90
<b>TOTAL WELFARE.....</b>	<b>6,074.59</b>
<b>VENDOR PAYMENTS</b>	
TRI-COUNTY COMMUNITY ACTION .....	1,300.00
THE BRIDGE HOUSE .....	500.00
<b>TOTAL VENDOR PAYMENTS.....</b>	<b>1,800.00</b>
<b>LIBRARY—CANAAN TOWN LIBRARY .....</b>	<b>100.00</b>
<b>TAX LIENS PURCHASED—INTEREST—TAX ANTICIPATION NOTE .....</b>	<b>127.38</b>
TRANSFER TO CAPITAL RESERVE FUNDS	
<b>TO CEMETERY LAND CAP. RESRV. - 2012 WARRANT ARTICLE # 3 .....</b>	<b>1,000.00</b>
<b>GRAFTON COUNTRY TAXES—TAX ASSESSED —2012 COUNTY TAX .....</b>	<b>60,248.00</b>
<b>MASCOMA SCHOOL DISTRICT—2012 SCHOOL PAYMENT .....</b>	<b>383,096.00</b>
<b>FEDERAL PAYROLL LIABILITIES .....</b>	<b>10,931.72</b>
<b>TOTAL EXPENDITURES 2012 .....</b>	<b>1,237,339.24</b>

## SUMMARY OF VALUATIONS

Net Land Values, 28,066.37 acres.....	18,965,576.00
Tax Exempt Land, 213.77 acres .....	676,800.00
Net Taxable Land Value .....	18,288,776.00
Current Use Valuation, 26,229.62 acres.....	1,296,676.00
Residential Land, 1,622.98 acres .....	16,992,100.00
Buildings (All) .....	21,773,500.00
Less Tax Exempt Buildings .....	265,400.00
Net Taxable Buildings Valuation .....	21,508,100.00
Public Utilities, NH Electric Co-op .....	563,412.00
Total Valuation Before Exemptions .....	40,625,688.00
Elderly Exemptions .....	18,000.00
Valuation on which tax rate is computed .....	40,607,688.00

## TAXES ASSESSED AND TAX RATE

Total Property Taxes Assessed.....	773,869.00
Less War Service Credits .....	10,834.00
Total Property Tax Commitment .....	763,035.00
<b>Tax Rate per \$1,000.00 of Valuation.....</b>	<b>19.04</b>
Municipal - 8.09    County - 1.48    Local School - 7.13    State Education - 2.34	

## SCHEDULE OF TOWN PROPERTY

Town House, Land & Buildings .....	122,400.00
Contents.....	47,200.00
Town Office, Land & Buildings .....	58,300.00
Contents.....	17,153.00
Police Department Equipment .....	100.00
Highway Department, Land & Buildings .....	81,400.00
Equipment & Materials .....	200,000.00
Historical Museum .....	24,400.00
Contents .....	16,025.00
Other Town Land .....	157,600.00
Town Property (Tax Deeded) .....	260,500.00
Forest Fire Equipment .....	2,000.00
<b>TOTAL .....</b>	<b>987,078.00</b>



# FINANCIAL REPORT

BALANCE SHEET DECEMBER 31, 2012

## ASSETS:

Cash on Hand.....	219,616.33
Funds in Custody of Treasurer.....	219,284.33
Town Clerk/Tax Collector Cash.....	300.00
Admin Assistant Cash .....	32.00
Unredeemed Taxes (From MS-5).....	83,152.99
Uncollected Taxes (From MS-5).....	44,787.00
Other Receivables.....	75,980.88
Total Assests .....	419,537.20

## LIABILITIES:

Accounts owned by the Town:

School Taxes Payable, January—June 2013 .....	224,506.74
Due Cemetery Land Capital Reserve .....	1,000.00
Tax Credits—Deferred Revenue .....	1023.22
Accrued Expenditures 2012 Budget .....	12,505.85
Accrued Wages & Salaries 2012 Budget.....	5,708.65
Accrued Federal Payroll Taxes 2012 Budget .....	3,533.55
Total Liabilities.....	248,278.01

## FUND BALANCE:

Assets over Liabilities.....	171,259.19
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## RECONCILIATION:

Fund Balance December 31, 2011.....	+216,652.00
Unassigned Fund Balance.....	216,652.00
Appropriated from Fund Balance 2012 .....	91,778.50
Balance after Appropriation .....	124,873.50
Fund Balance December 31, 2012.....	171,259.19
Restricted Fund Balance.....	0.00
Unassigned Fund Balance.....	171,259.19

**CHANGE IN FINANCIAL CONDITION .....(45,392.81)**

Change in condition exclusive fund balance appropriated by town ...46,385.69

# TREASURER'S REPORT

## BALANCE:

Cash On Hand January 1, 2012 .....	\$285,714.44
Woodsville Guaranty Checking .....	\$138,616.02
Woodsville Guaranty Money Market .....	\$180,872.26
Woodsville Guaranty EFTPS.....	\$3,021.31
Woodsville Guaranty Non-Interest Bearing.....	\$1,000.00
Town Clerk/Coll. Cash Acct. ....	\$300.00
Tax Collector Receipts in Transit.....	\$7,530.55
Town Clerk Receipts in Transit .....	\$2,103.00
Administrative Cash Acct. ....	
Outstanding Checks.....	(\$47,728.70)

## Received From:

Tax Collector .....	903,736.35 *
Town Clerk.....	50,766.15 *
Selectmen (All Other Sources) .....	5,732.42
Heritage Fund .....	2,627.00
Treasurer State of NH (EFT) .....	261,309.36
Federal Funds .....	203.00
Interest on Accounts .....	648.88
Capital Reserve Funds .....	
From Tax Anticipation Notes .....	110,000.00

**TOTAL RECEIPTS .....** **1,335,023.16**

**TOTAL AVAILABLE DURING 2012.....** **1,620,737.60**

Payments By Order of Selectmen..... 1,401,105.27

Payments by Order of the Heritage Commission ..... 16.00

Cash On Hand December 31, 2012..... 219,616.33

Woodsville Guaranty Checking .....	38,378.48
Woodsville Guaranty Money Market .....	177,507.63
Woodsville Guaranty EFTPS.....	3,143.24
Woodsville Guaranty Non-Interest Bearing.....	1,000.00
Woodsville Guaranty ICS Holding .....	1,000.00
Woodsville Guaranty Heritage Fund.....	2,611.00
Town Clerk/Coll. Cash Acct. ....	300.00
Tax Collector Receipts in Transit.....	0.00
Town Clerk Receipts in Transit .....	0.00
Administrative Cash Acct. ....	32.00

**TOTAL CASH ON HAND .....** **223,972.35**

    Outstanding Checks .....

    Outstanding Tax Anticipation Notes..... 0.00

**TOTAL ACCOUNT BALANCE .....** **219,616.33**

**TOTAL ACCOUNT BALANCE DECEMBER 31,2012 .....** **219,616.33**

\* Includes NSF Check that is listed in both Receipts & Disbursements.

Brian A. Howe, Treasurer

# TAX COLLECTOR'S REPORT

<b>Uncollected Taxed—Beginning Year:</b> .....	<b>2012</b> .....	<b>Prior</b>
Property Taxes .....	125,159.85	
Land Use Change Tax .....	4,020.00	
Timber Yield Tax .....	20.24	
Prior Year's Credits Balance .....	(217.32)	
This year's New Credits .....	(3,947.69)	

## Taxes Committed This Year:

Property Taxes .....	765,457.00
Land Use Change Tax .....	1,065.00
Timber Yield Tax .....	9,064.82

## Overpayments:

Credits Refunded .....	2,924.47
Interest .....	1,727.69
	7,666.79

**TOTAL DEBITS** ..... **776,073.97** ..... **136,866.88**

**Remitted to Treasurer During Year:**.....**2012**..... **Prior**

Property Taxes .....	680,405.06	76,092.34
Land Use Change .....	1,065.00	1,140.00
Timber Yield Tax .....	8,541.77	20.24
Interest/Penalties .....	1,727.69	7,666.79
Conversion to Lien .....		51,947.51
Prior Year Overpayments Assigned .....	(217.32)	

## Abatements Made:

Property Taxes .....	2,422.00	0.00
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**Uncollected Taxes—End of Year**.....**2012**

Property Taxes .....	82,629.94
Land Use Change Taxes .....	0.00
Timber Yield Taxes .....	523.05
Property Tax Credit Balance .....	(1,023.22)

**TOTAL CREDITS** ..... **776,073.97** ..... **136,866.88**

Unredeemed Liens Beginning of FY .....	45,566.52	
Liens Executed during FY .....	56,373.48	56,373.48
Interest & Costs Collected .....	10,365.47	2,258.51
<b>TOTAL LIEN DEBITS</b> .....	<b>112,305.47</b>	<b>58,631.99</b>

## Remitted to Treasurer:

Redemptions .....	60,199.11	30,333.30
Interest & Costs Collected .....	10,365.47	2,258.51
Abatements of Unredeemed Liens .....		0.00
Liens Deeded to Municipality .....		0.00
Unredeemed Liens End of FY .....	41,740.89	26,040.18
<b>TOTAL LIEN CREDITS</b> .....	<b>112,305.47</b>	<b>58,631.99</b>

Brenda A. Howe, Tax Collector

# TOWN CLERK'S REPORT

Cash on hand (Jan 1,2012) .....	300.00
Car Registrations (588) .....	49,246.00
Dog Licenses (99) .....	680.00
Marriage Licenses (2).....	95.00
Misc. (Filing fees, photo copies, Tax Maps, Certified Copies of Vitals, Wetland App., Return Check Charges).....	307.15
Total .....	50,328.15
 Total Remitted to the Treasurer .....	50,328.15
 Town Clerk /Tax Collector Cash on Hand.....	300.00
 Total Cash on Hand (Dec 31, 2012).....	300.00

Brenda Howe, Town Clerk

## AUDITOR'S REPORT

For the Year Ended December 31, 2011

We the undersigned, have examined the accounts of Selectmen, Treasurer, Tax Collector, Town Clerk, and Trustees of Trust Funds and find them properly and correctly vouched.

Date 04/04/12

Auditors

Marta Walker  
Cindy L. Ogden



# REPORT OF TRUST FUNDS

## Capital Reserve Funds

### Town Building Fund

Balance 12/31/2011 .....	4,092.01
New Funds 2012 .....	0.00
Expended 2012 .....	0.00
Interest 2012 .....	13.70
Balance 12/31/2012 .....	4,105.71

### Highway Equipment & Maintenance Fund

Balance 12/31/2011 .....	6,629.93
New Funds 2012 .....	0.00
Expended 2012 .....	0.00
Interest 2012 .....	19.39
Balance 12/31/2012 .....	6,649.32

### Bridges Fund

Balance 12/31/2011 .....	513.16
New Funds 2012 .....	0.00
Expended 2012 .....	0.00
Interest 2012 .....	0.65
Balance 12/31/2012 .....	513.81

### Property Revaluation Fund

Balance 12/31/2011 .....	10,408.66
New Funds 2012 .....	0.00
Expended 2012 .....	0.00
Interest 2012 .....	34.86
Balance 12/31/2012 .....	10,443.52

### Cemetery Land Acquisition & Development

(Established 2010)

Balance 12/31/2011 .....	2,004.93
New Funds 2012 .....	1000.00
Expended 2012 .....	0.00
Interest 2012 .....	6.73
Balance 12/31/2012 .....	3,011.66

**Town Matching Share of Grant Money Received**

(Established 2010)

Balance 12/31/2011 .....	50,246.81
New Funds 2012 .....	0.00
Expended 2012 .....	0.00
Interest 2012.....	168.21
Balance 12/31/2012 .....	50,415.02

Respectfully Submitted,  
Claudette (Cookie) Hebert, Trustee 2015  
Justine Majeski, Trustee 2014  
Virginia Carroll, Trustee 2013

# CEMETERY TRUSTS FUNDS REPORT

## Lucy Hazen & Sanborn Kimball Fund

Balance 12/31/2011 .....	311.01
Interest 2012 .....	1.04
Balance 12/31/2012 .....	312.05

## Scott Burleigh Fund

Balance 12/31/2011 .....	950.44
Interest 2012 .....	3.18
Balance 12/31/2012 .....	953.63

## Paul Hutchinson Fund

Balance 12/31/2011 .....	1,583.11
Interest 2012 .....	5.30
Balance 12/31/2012 .....	1,588.41

## J.C. Davenport Fund

Balance 12/31/2011 .....	227.16
Interest 2012 .....	0.76
Balance 12/31/2012 .....	227.92

## Joseph Katherine Grochocki Fund

Balance 12/31/2011 .....	398.43
Interest 2012 .....	1.33
Balance 12/31/2012 .....	399.76

## Town Cemetery Fund

Balance 12/31/2011 .....	2,503.06
Interest 2012 .....	8.39
Balance 12/31/2012 .....	2,511.44

## All Cemeteries Fund

Balance 12/31/2011 .....	3,247.31
Interest 2012 .....	10.88
Balance 12/31/2012 .....	3,258.19

Respectfully Submitted by,  
Claudette (Cookie) Hebert, Trustee 2015  
Justine Majeski, Trustee 2014  
Virginia Carroll, Trustee 2013

# CEMETERY COMMITTEE REPORT

This has been a frustrating year for the Cemetery Committee. We have continued to follow-up on the Town Attorney's request to have Cheever Cemetery surveyed for final deed registration and actually walked this property with the Forester for family who owns surrounding property. He agreed it would be easier to have this parcel surveyed by his firm, but we have not yet had the submission of a quote for the survey which would allow us to move forward with a recommendation to Select Board.

In addition, despite walking two areas which a local land owner may be willing to donate to the Town for a future cemetery with their Forester and coming to an initial agreement that a parcel on Rte 118, we have again been slowed by the pace of the Forester's report of his recommendations to the owners and thus settlement of this issue. We are hoping these two major issues which have plagued the Cemetery Committee for several years can be completed during the next year.

We have also had some concerns expressed by families that they are having trouble getting gravestones (markers) maintained. We are asking people who may have suggestions on where we can direct families for reasonably priced markers and gravestone maintenance to contact us. We hope to develop a list to make available to the public.

We are looking for prospective Cemetery Committee members as at least two of us (Betty Ann Trought and Bethann Weick) are not planning on being buried in Dorchester Cemeteries, and though interested in the history of our Cemeteries, have concern about being the decision makers as new rules and regulations are formulated by the state and may require changes to Dorchester's traditional approach to its Cemeteries. If you may be interested, please contact Betty Ann Trought at 786-9342 or come to a regularly scheduled meeting to learn what we do. The job is not hard but does take some time in attending annual State training and fact finding complaints or concerns.

We continue to be fortunate to have Martha Walker as our cemetery maintainer. With her work the Cemeteries continue to be welcoming and well maintained while the Committee has stayed within the maintenance budget.

Respectfully Submitted,  
Betty Ann Trought, Bethann Weick, and David Yetman  
Cemetery Trustees



# HIGHWAY REPORT

Our highway department was keep busy completing repairs to those roadways affected by hurricane Irene, continuing ongoing Hazard Mitigation projects already approved by FEMA, dealing with rain events as the effects of hurricane Sandy and of course, our roads normal maintenance.

We were fortunate to have local residents to provisionally add to our workforce to complete some of the road projects. Let us thank Dean Stockwell, George Conkey, Joe Poitras, Mike Howe, Mat Howe and Elwood for their assistance. Besides our road projects, thanks goes to Danny Conkey for his assistance plowing snow and using a chain saw when needed.

The road agent in the ladder part of the year brought on Dean Stockwell as our road maintainer. Consequently, a large part of repairs and maintenance to our equipment is completed in-house by Dean. Dean has brought areas of expertise that have cut costs and added efficiency to our highway department. Importantly, our equipment is being regularly maintained and checked for abusive use.

Finally, the electric service at our highway facility has been improved and lower cost, state contracted gasoline is being purchased.

There are still major challenges ahead. A highway facility that provides adequate bathroom accommodations for our personnel and a climate controlled garage to improve longevity and winter maintenance to our vehicles and equipment is needed. A plan to address our neglected paved roads is paramount.

Select Board

# PLANNING BOARD'S REPORT

Your planning board met regularly in 2012 and dealt with a variety of issues; some new, some ongoing. The board continued work on the Master Plan, developed Rules of Procedure, dealt with questions regarding building permits, driveways, annexations and boundary line adjustments.

The planning board has the duty to prepare and amend from time to time a master plan to guide the development of the Town of Dorchester. The current master plan dates from 1981 and was amended in 1988. The process of re-doing the master plan began in 2011; a community survey was undertaken and the results tabulated. A community forum was held in January 2012 in order to obtain further input from the citizens of Dorchester. A vision statement was approved in April. The transportation chapter is nearing completion. Work on the energy chapter has begun; a survey regarding home heating sources was made in November. We have received valuable assistance and guidance from the Upper Valley Lake Sunapee Regional Planning Commission.

Rules of procedure have been formalized and adopted. These are available for review at the Town Offices.

A voluntary lot merger was approved in March. A boundary line adjustment was approved in August. An annexation/boundary line adjustment issue was discussed in September but is yet unresolved.

Questions regarding driveway permits, definitions of dwellings, storage units, et cetera were discussed in concert with the Select Board.

The planning board sponsored a public hearing on proposed Historic District Regulations in June.

Members of the planning board joined with members of other communities in our region and took part in Broadband Shareholders meetings arranged by the Upper Valley Lake Sunapee Regional Planning Commission. Concerns regarding the poor quality of internet service in Dorchester were expressed and may have contributed to the recent improvement of service.

Dorchester Planning Board meets at 7PM on the second Wednesday of each month. Meetings are open to the public and are held at the Dorchester Town Hall.

William Trought, Chairman

# **PLANNING BOARD 2013 MEETING SCHEDULE**

2nd Wednesday of each month

7:15 pm

Town Hall

January 10 (Thur)

February 13

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 9

November 13

December 11

# EMERGENCY MANAGEMENT REPORT

The emergency management team had been occupied monitoring Mother Nature's many challenges while working to acquire future grants and monies to improve our town's sustainability to a disaster.

Special thanks go to Ernie Lavertue, Mark Romano, Ed Carroll and our newest member, Tom Bentley. Members have taken it upon themselves to advance their individual training by attending classes at their own expense to better serve our town. One of this training certification was WEBEOC. WEBEOC training allows members to command our EOC and communicate directly with the state EOC in Concord. This affords our town direct access and communication to resources if needed. The team will be updating our present Emergency Operations Plan and our Hazard Mitigation Plan.

Part of emergency management is coordinating with our state Homeland Security and Emergency Management partners. Hurricane Irene, remnants of hurricane Sandy, winter events and flooding events have necessitated the need for assistance. With the financial assistance of New Hampshire HSEM our town has already developed a state approved emergency plan, a plan to mitigate hazards, established a Dorchester Emergency Operations Center equipped with radio communication equipment and emergency power generation, a temporary transfer site equipped with emergency power generation to relocate residents to shelters and last but not least, financial relief to repair damaged roadways.

Our town has been very successful with the assistance of our grant writers, Steve and Pat Iacuzzi of LiTech, in successfully being approved as recipients of HSEM Hazard Mitigation Grants. Our Cheever road project is complete. There still remain two projects in progress. A new mitigation grant for N. Dorchester Rd and Townhouse Road will be submitted to HSEM for financing. A plan for Province Road has been submitted and will continually be pursued. LiTech, Steve and Pat Iacuzzi, at the request of EMD Artie Burdette appeared before our town planning board. The purpose was to request the inclusion of the vision, need and concept of designated road projects in our master plan. As a result of flooding Bickford Woods Road, sections of N Dorchester Road, Cross Road, Lebrun Road, including bridge repairs, Melanson Way, in its entirety, and Province Road all suffered significant damage. As of date all have been repaired with the assistance of HSEM.

Respectfully submitted

Arthur Burdette

Dorchester Emergency Management Director



# ANIMAL CONTROL OFFICER'S REPORT

For the year 2012, I will have to say it's been the quietest, I, as ACO, have ever had. I have dealt with several local cases, consulted on a couple of neighboring Town cases and assisted within the NH ACO networks with two cases. I enjoy my duties and meeting people from our community and from other areas across the state.

One of those networks is the Upper Valley Humane Society, to whom we, as a Town, contract with for assistance in all areas of an ACO's duties. They have always been available to me and to assist anyone I send their way. Many programs they offer, including their spay/neuter clinics, have helped our residents afford to keep their pets and be responsible pet owners.

Once again I would like to thank our residents for being such responsible pet owners by not only licensing their pets but to keeping their pets under the owners control at all times preventing an issue that would warrant a visit from me. Owning an animal can be overwhelming at times but please know that there are resources that I can help you find if you are in need. If at any time you or someone you know is in need of assistance, contact me. All calls and information will be held in the strictest of confidence.

So in closing, I want to say THANK YOU for allowing me to continue to serve you, the residents of Dorchester, for eight years and for making my duties as ACO a pleasant experience.

Respectfully Submitted

*Cookie Hebert*

*ACO / Town of Dorchester*

603-523-7803

cookienh@aol.com



Upper Valley  
**HUMANE SOCIETY**

300 Old Route 10  
Enfield, NH 03748  
(603) 448-6888 ext 127  
Fax: (603) 448-3593  
Spencer.marvin@uvhs.org  
[www.uvhs.org](http://www.uvhs.org)

*Unleashing a Humane Community since 1959*

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*Spencer R. Marvin –Field Services Manager*

Hello,

It has been a pleasure to serve Dorchester over the past year. As we prepare for 2013, we look forward to continue working with your community.

The Upper Valley Humane Society accepts stray animals from your citizens and law enforcement officers. We are also a resource for animal surrenders and adoptions.

Over the past year, The Upper Valley Humane Society has nearly doubled its adoption rate, and continues to assist local law enforcement with animal cruelty issues.

Please feel free to contact The Upper Valley Humane Society as a resource for domestic animal issues in your community.

Sincerely,

Spencer R. Marvin

# HISTORIC DISTRICT COMMISSION REPORT

Dorchester Historic District Commission (DHDC) members appointed by the Select Board were: Sandy Green (Chairman), Darlene Oaks (Vice Chairman), Regina Rinaldo (Secretary), Martha Walker, Elizabeth Houghton, Michael Mock (Select Board Rep.), John Morrissey (Planning Board Rep.), Betty Trought (Alternate).

A Public Hearing was held to discuss the revised Dorchester Common Historic District Regulations and final Regulations were approved after further deliberation. Professional surveyor, Scott Sanborn, completed an extensive study of all records and presented his official findings along with a map and on-the-ground indicators of the center of the Historic District.

The Heritage Commission established a fund and began efforts toward the School House renovation project. As a result of a press release and direct mailings to taxpayers and vendors, the fund balance as of this writing is \$2,622 toward supplementing the \$5,000 grant awarded to the town for this project. The Burdettes contracted with a professional historical engineer and an extensive analysis of the condition, needs and alternatives was presented to the Commission. Work is to begin this summer. The Commission is continuing fundraising as needs are extensive and urgent.

The public is welcome to attend DHDC meetings and we are actively seeking Alternates. All minutes of meetings are available in a binder at the Selectman's office and on town website for public review. Citizens are encouraged to apply to the Select Board for consideration for appointment to vacancies for next term.

Respectfully submitted  
Sandra Green, Chairman  
Dorchester Historic District Commission  
Dorchester Heritage Commission



## UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

The Commission has been providing professional planning assistance to municipal boards since 1963 when it was the Upper Valley Development Council. The Commission is one of nine regional planning commissions (RPCs) in New Hampshire created to coordinate all aspects of planning, act as a liaison between local and state/federal agencies and provide advisory technical assistance on land use issues and development. We serve 27 communities from Piermont to Charlestown along the Connecticut River and from Wilmot to Washington to the east.

Revenue for the Commission was \$934,322.74 for FY12. About 16% of last year's revenue was received through local contracts with municipalities over and above dues, demonstrating the need and value of services. Currently, 93% of the municipalities within the region are members of the Commission. About 25% of Commission revenue came from the Unified Planning Work Program utilizing Federal Highway Administration funding through the NH Department of Transportation. Other state and federal funding sources include USDA Rural Development, EPA funding distributed through NH Department of Environmental Services and FEMA through the NH Department of Safety - Homeland Security and Emergency Management. Approximately 1.15% of the Commission revenue was received from state resources through the NH Office of Energy and Planning.

Local dues from municipalities support just under 10% of the budget. In FY12, member communities and counties provided membership dues that allowed the Commission to leverage approximately \$619,580 in federal funding to assist municipalities within the region.

The Commission consists of representatives appointed by the leadership of each member municipality or county. Each municipality that is a member of the Commission is entitled to two representatives to the Commission. Municipalities with a population of over 10,000 but less than 25,000 are entitled to have three representatives on the Commission. Counties are entitled to two representatives as well. ***The Town of Dorchester is currently represented by William Trought.***

In February 2012 the Commission implemented a new tracking system to ensure efficient use of and accountability for public dollars. This now allows us to provide a better understanding of the services that are provided to communities. Between February and September 2012 the Town of Dorchester received 82 hours of technical assistance service as a member; of those 82 hours, 6 where contract work on the Dorchester Master Plan and 76 hours were non-billable assistance as a member community. Membership dues for the Town of Dorchester in FY12 was \$467.62. If the Town of Dorchester was not a member those services would have totaled \$6,080; a savings of \$5,612.38.

The Commission was engaged in over 51 projects within the region this year and has increased its capacity to serve the communities of the region. Please visit our website [www.uvlsrpc.org](http://www.uvlsrpc.org) to view project currently underway and those recently completed.



# **PEMI-BAKER SOLID WASTE DISTRICT**

Milton Ouellette, Jr., Chairman  
Jeff Troiano, Vice-Chairman  
Josh Trought, Treasurer  
Dan Woods, Coordinator

c/o 264 Pettrboro Rd  
Bath, NH 05740  
(603) 835-4922  
[penibakerswd@yahoo.com](mailto:penibakerswd@yahoo.com)

## **2012 Annual Report**

This past year the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous wastes (HHW). The District held two (2) one-day collections, one in Littleton and the other in Plymouth. A total of 230 vehicles came to the two sites – one of our highest turnouts in the last six years. Some of this can be attributed to the low turnout last year in Littleton due to weather conditions. We also disposed of significant volumes of waste from two member communities that had material stored at their recycling facilities. As a result, a lot of material was collected. At both sites our contractor remained for over four hours after the close of the collection to pour off and consolidate the material. The total disposal costs were \$32,460. The District was awarded a grant from the State of NH for \$5,305. The net expenditure for the program was \$27,155 (a cost of \$.90 per resident). The table below highlights the District's HHW collection data since 2007. The District also coordinated the pickup of fluorescent light bulbs that had been collected at member towns' recycling facilities. Over 38,000 feet of straight fluorescent tubing and 850 compact fluorescents were recycled at a cost of just over \$2,900.

In 2013, the District will hold collections in Littleton and Plymouth. The actual dates have not been set at this time. Watch for them in early spring. The District takes great effort to provide these collection programs in a cost effective means, but the reality is that they are very expensive to hold. Individual residents can help keep the District's disposal costs down and reduce the toxicity of the environment by remembering a few of these helpful tips: Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint maybe disposed of in your household trash.

2012 also saw the District sign a waste disposal agreement/extension with North Country Environmental Services (NCES) giving the District members a long-term waste disposal option with very competitive pricing. The agreement which will take effect May 1, 2013 is for ten (10) years. The base tipping fees will be \$59.75/ton for MSW (currently

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Ashland - Campton - Danbury - Dorchester - Easton - Ellsworth - Franconia - Groton - Landaff - Lisbon - Littleton - Lyman  
Plymouth - Rumney - Sugar Hill - Thornton - Warren - Waterville Valley - Wentworth

# **PEMI-BAKER SOLID WASTE DISTRICT**

Milton Cuellette, Jr., Chairman  
 Jeff Troiano, Vice-Chairman  
 Josh Trought, Treasurer  
 Dan Woods, Coordinator

c/o 264 Perryboro Rd  
 Bath, NH 03740  
 603-835-6822

[pebibakerswd@yahoo.com](mailto:pebibakerswd@yahoo.com)

\$65.65/ton) and \$61.75 for C & D (currently \$69.13/ton). Rates will be adjusted annually on May 1<sup>st</sup> thereafter by a percentage equal to the increase in the Consumer Price Index for the Northeast Region. NCES also agreed to contribute \$5,000 annually to the District to help off-set expenditures associated with its one-day HHW collection program. This will help to lower District Dues for everyone.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District at 838-6822 or by email at [pebibakerswd@yahoo.com](mailto:pebibakerswd@yahoo.com)

Respectfully Submitted,  
 Dan Woods, District Coordinator

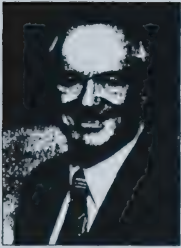
## **2007 - 2012 HHW Collection Data**

Year	# of Collections	# of vehicles	HHW Disposal Costs	NHDES HHW Grant	Revenue from non-District Participants	Net Expenditures	Cost/Capita
2007	2	180	\$22,460	\$8,927	\$0		\$.45
2008	2	204	\$28,680	\$7,300	\$2,870		\$.62
2009	2	189	n/a	n/a	n/a		\$.51
2010		250	\$26,756	\$5,230	\$768		
2011		136	17,028	\$6,223	\$80		
2012		230	\$32,460	\$5,305	\$0		

\* Note in 2009, the District took part in North Country Council's HHW program and was assessed \$15,428 based on our participation numbers.

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Ashland - Compton - Danbury - Dorchester - Easton - Ellsworth - Franconia - Groton - Landaff - Lisbon - Littleton - Lyman  
 Plymouth - Rumney - Sugar Hill - Thornton - Warren - Waterville Valley - Wentworth



# Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. 603-747-3662  
Car Phone 603-481-0863  
E-mail: ray.burton@myfairpoint.net

## Executive Councilor District One

### Report to the People of District One by Ray Burton Executive Councilor, District One

As one of five members of the Executive Council, I will again take the Oath of office on January 3, 2013. I am now representing 108 Towns, four cities- Berlin, Laconia, Claremont and Lebanon spread across all or parts of seven of NH's ten Counties, - Carroll, Grafton, Belknap, Coos, Sullivan, Strafford and Merrimack. I was sorry to lose, through the redistricting process, the towns of Belmont and Charlestown.

Governor Hassan will be the tenth Governor I have served with in the last 35-36 years of public service to the 263,000 people of this large Northern Rural District. The Governor is required to nominate citizens to serve on the dozens of volunteer Boards and Commissions which the Council will vote on. I urge anyone who is interested in serving to send a letter of interest and resume to the Governors Office, 107 North Main Street, Concord, NH 03301. For a list of the Boards and Commissions go to <http://www.sos.nh.gov/redbook/index.htm> contact my office or utilize your local town or city library.

With the support of the NH Health and Human Services Department, I have three District Health Councils which meet about every 4 months with Commissioner Nick Toumpas and his staff for about 2 hours. We receive updates and respond to local health concerns, consumers, providers and elected officials - local, county and state. These 2 hour sessions are open and frank discussions about the health of all NH citizens. The notification is all by email. Please send me your email to add to the list if you are interested at [ray.burton@myfairpoint.net](mailto:ray.burton@myfairpoint.net)

2013-2014 is the year of the 10 year NH Transportation Plan. The Five Member Council will work closely with the local Regional Planning Commissions; hold required hearings on the recommendations for the next ten years for all modes of transportation- highways, rail, air and public transportation. We then submit our recommendations to the Governor by December 15, 2013. The Governor reviews and submits her recommendations of the plan to the NH House and Senate by February 15, 2014 which will become a legislative bill concluding with a new 10 year transportation plan by July 1, 2014. Keep in touch with my office or the NH Dept. of Transportation Planning Office at 271-1484 on this. There will be some interesting and in depth discussions and votes.

Please contact my office anytime I can be of assistance. I enjoy participating and speaking at local events and consider it an honor to serve you.

Sincerely,

  
Ray Burton, Executive Councilor



## Towns in Council District #1

### BELKNAP COUNTY:

Alton, Center Harbor, Gilford, Laconia, Meredith, New Hampton, Sanbornton, Tilton

### CARROLL COUNTY:

Albany, Bartlett, Brookfield, Chatham, Conway, Eaton, Ellingham, Freedom, Hart's Loc., Jackson, Madison, Moultonborough, Ossipee, Sandwich, Tamworth, Tiltonboro, Wakefield, Wolfeboro

### COOS COUNTY:

Canolf, Clarksville, Colebrook, Columbia, Dalton, Dixville, Dummer, Erisk, Gorham, Jefferson, Lancaster, Milan, Millsfield, Northumberland, Pittsburg, Randolph, Shelburne, Stark, Stewartstown, Stratford, Whitefield

### GRAFTON COUNTY:

Alexandria, Ashland, Bath, Benton, Belknap, Bridgewater, Bristol, Campton, Canaan, Dorchester, Easton, Ellsworth, Enfield, Franconia, Grafton, Groton, Hanover, Haverhill, Hebron, Holderness, Landall, Lebanon, Lincoln, Libson, Littleton, Lyman, Lyme, Monroe, Orange, Orford, Piermont, Plymouth, Rumney, Sugar Hill, Thornton, Warren, Waterville Valley, Wentworth, Woodstock

### MERRIMACK COUNTY:

Andover, Danbury, Hill, New London, Walcott

### STRAFFORD COUNTY:

Middletown, Milford, New Durham

### SULLIVAN COUNTY:

Claremont, Cornish, Croydon, Grantham, Newport, Plainfield, Springfield, Sunapee





1192 US Rte 4, P.O. Box 102, Canaan, NH 03741 • (603) 523-7100 • [www.mvhi.org](http://www.mvhi.org)

#### **2012 Board of Directors**

William Boyle, MD, *Chair*  
Hanover

Nancy B. DuMont, MS, *Vice Chair*  
White River Junction

David Beaufait, MD, *Treasurer*  
Doctors Who Care, LLC  
Enfield Town Moderator  
Enfield

Elizabeth A. Trought, PhD, RN  
*Secretary*  
Dorchester

Lesley Butman  
Orford

Patricia Danielson  
Canaan

Sally Jaeger  
Orange

Mardee Laumann, APRN  
Enfield

Sheila R. Shulman, LL.B., MPH  
Grantham

October 23, 2012

Sherman Hallock, Jr., *Chairman*  
Selectboard, Town of Dorchester  
804 River Road  
Dorchester, NH 03266

### **Mascoma Valley Health Initiative Request for Town of Dorchester Budget Allocation for Fiscal Year 2013**

We want to thank the Town of Dorchester for recognizing the need for public health at the local level. As we continue to fulfill our mission to improve public health services for all of our Upper Valley communities, we ask you to consider our agency's request for funding for 2013.

#### **Funding Request**

For 2013, we are requesting financial support from all 13 towns and municipalities in our region at the level of 75 cents per capita. Based on this formula, our funding request of the Town of Dorchester (population: 355) is \$266.25. This funding will permit us to sustain service to the residents of Dorchester throughout the coming year.

MVHI has two priorities for the use of town appropriations. First, MVHI proposes to build a regional public health collaborative that brings together a broad group of partners to create a unified set of regional priorities, ensure a steady flow of information, support inter-agency initiatives, and improve our regional capacity to measurably address identified public health needs. Second, MVHI will use these local funds to support our Mascoma Valley-centered alcohol and drug abuse prevention programs: the Mascoma Valley Prevention Network and Indian River Youth 2 Youth.

#### **Agency Description**

MVHI is a nonprofit public health organization serving the Upper Valley of New Hampshire. Our goal is to protect and promote the health of our community. MVHI was formed in 2001 with the mission of improving the health of the residents of five rural Mascoma Valley towns, and has grown to serve the towns of Canaan, Cornish, Dorchester, Enfield, Grafton, Grantham, Hanover, Lebanon, Lyme, Orange, Orford, Piermont, and Plainfield. Our approach is to partner with community members and organizations who share our commitment to community health and to build a strong and effective public health system that serves the needs of Upper Valley residents.

#### *Transforming Public Health in Upper Valley Communities*

Piermont • Orford • Lyme • Dorchester • Hanover • Canaan • Orange • Lebanon • Enfield  
Grafton • Plainfield • Grantham • Cornish



## Highlights of 2012

*Upper Valley Public Health Collaboration:* In January 2012, MVHI received a grant from the NH Charitable Foundation which, together with a matching amount of municipal appropriations and private donations, supports the planning process for the Upper Valley Public Health Collaboration. The goal for planning, to be completed by December 31, is to design a clear, cohesive, public health leadership structure that will deliver an integrated, core public health capacity in the Upper Valley.

- *Why?* The public health infrastructure serving the 13 towns of New Hampshire's Upper Valley currently has fragmented leadership and capacity. The Upper Valley has numerous organizations with the capacity, experience, and/or expertise to address many of the essential services of public health. Organizations within our region have demonstrated the ability to:
  - Monitor health status through compiling data and community input to assess needs – but not always the ability to follow through in addressing those needs – also a fair amount of this capacity is centered at Dartmouth-Hitchcock and is not always focused locally;
  - Mobilizing community partnerships to address pressing community needs – however, these partnerships are too often issue specific and time limited;
  - Developing policies and plans for responding to emergencies and other public health issues – however, we lack an effective system for communicating these plans and other health related information to partner organizations and our residents;
  - Ensuring people know about available services – however, many of our residents tell us they find it difficult to coordinate among so many service providing agencies and they would like a more unified point of contact;
  - Train qualified people for careers in public health and related fields – however, we could do better at providing this training to people who do or will work in our communities;
  - Evaluate the effectiveness of public health efforts – however, these skills and resources are not consistently available to the smaller organizations within our region.

As a result of this fragmentation, our regional public health system is not as highly evolved as it should be, and we are less able to pursue state, federal, and private funding opportunities to support services that would benefit our region. This fragmentation has the potential to create real and potential competition for funding and confusion of roles between entities that need to collaborate to provide the highest possible quality of public health functions in our region.

- *Benefits? With a strong, coordinated public health network in place, community members and leaders will see the following:*
  - A steady flow of public health information reaching intended audiences;
  - Increased inter-agency initiatives to improve public health;
  - Improved regional capacity to measurably address identified public health needs;
  - Reduced public health system fragmentation;
  - Increased ability for Upper Valley to participate in NH's public health regionalization;
  - Increased ability for Upper Valley to compete effectively for future state and federal public health funding.

*Immunization Program:* MVHI, in partnership with The Geisel School of Medicine at Dartmouth, is sponsoring three free flu vaccination clinics open to all residents ages 10 and older. We gave over 350 shots at our first clinic, in Enfield on October 18<sup>th</sup>. For the first time, we are hosting a clinic in Orford on October 25<sup>th</sup>, which we hope will become an annual event. We will also have a clinic in Enfield on November 1<sup>st</sup>.

*Indian River Youth 2 Youth Program:* MVHI implements the Indian River Youth 2 Youth (Y2Y) after-school program, launched in March 2010. Y2Y is a substance abuse prevention program that involves youth in understanding the impact of advertising, public policies, and community attitudes about alcohol

and drug use on young people's choices to use or not use. They become aware of their environment and work to make it a healthier place for themselves and their peers.

- One (1) Dorchester youth participated during the 2011/2012 school year. To date, nine (9) youth have signed up for the 2012/2013 school year. We do not have any Dorchester youth at this point; however, recruitment is ongoing.
- Y2Y participants are interested in doing prevention education activities with students at the Canaan Elementary School during the school year, potentially providing an additional benefit to children in Dorchester.

**Mascoma Valley Prevention Network:** MVPN is a growing community-based substance abuse prevention coalition with leadership support from MVHI, Dartmouth Hitchcock, Bridges to Prevention Regional Network, Mascoma Valley Regional School District, and local PTA's. Coalition membership currently includes representatives of local law enforcement agencies, civic organizations, elected officials, and parents. The goal of the coalition is to increase the age at which young people in our communities begin drinking alcoholic beverages and using illicit drugs. MVPN employs the following strategies:

- Educating adults, especially parents, about the harm caused by alcohol and drug abuse and the laws that effect us all.
- Providing information and resources for parents who want to prevent their teens and pre-teens from starting to use alcohol and drugs.
- Supporting those parents concerned that their child may already be using alcohol or drugs.

During the past school year, MVPN hosted six (6) Parent Night Events to provide parents and other adults with information about prevention-related topics and what is happening in our communities. In March, we co-hosted a community forum on the 2011 Youth Risk Behavior Survey data with the school district. We participated in several school and community events to provide information and engage parents.

**General Public Health Involvement:** MVHI staff participates on numerous committees and workgroups throughout the Upper Valley to provide expertise, coordinate resources, and look for opportunities to further meet the needs of the people in our service area. This includes the Upper Valley All Health Hazards Regional Coordinating Committee, the HEAL Partnership (Healthy Eating/Active Living), and several school district Wellness Committees.

### **Plans for 2013**

**Upper Valley Public Health Collaboration:** In 2013, we plan to establish the Upper Valley Public Health Collaboration. We expect to maintain the collaborative relationships that have advanced this project to date and to bring in new partners to help make this public health system a reality. We will set up the Advisory Committee, hire a part-time Coordinator, and begin to prove the value of the collaborative.

**Immunization Program:** MVHI will continue to host free flu clinics for our residents in 2013. We will also work with the State of New Hampshire and the Upper Valley All Health Hazards Regional Coordinating Committee to advocate for school-based flu vaccine clinics to protect our youth.

**Indian River Youth 2 Youth Program and Mascoma Valley Prevention Network:** MVHI will continue to implement the Y2Y Program and look for more ways for these youth to get their message out to fellow students and adults in the community. MVPN will introduce the concept of the Parent Network, which involves parents publicly declaring their commitment to a core set of family rules and expectations around substance use, and begin to recruit parents to join this network. We have also received a grant from the American Medical Association Foundation that will pay for the cost of a public education campaign on the dangers of prescription medication misuse; this project will bring area pharmacists and

medical students together with our Y2Y youth to develop and implement the campaign throughout our region.

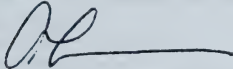
*General Public Health Involvement:* MVHI staff will continue to participate on numerous committees and workgroups throughout the Upper Valley. We will be available to towns and other entities to consult on public health related issues.

**Other Support**

MVHI's services are largely supported by grants from private foundations, municipal appropriations, and individual donations. The Upper Valley Public Health Collaborative will require financial support from multiple sources and this support should be long-term. We already have significant funding commitments from two of the dominant health care facilities in the region. Furthermore, MVHI routinely receives municipal allocations from many of the towns in our service area and the majority of these funds will be dedicated to this project. Full funding for the collaborative, estimated at about \$80,000 annually, will ultimately come from a mix of municipal allocations, major partner financial support, private donations, and grants. Y2Y and MVPN receive some funding support from local sources such as the Granite United Way, the Lemont K. Richardson Foundation, and local businesses that sponsor specific activities. Town funding will help to sustain these programs and leverage additional support.

As we continue to promote public health in the Upper Valley, we thank the Town of Dorchester for your thoughtful consideration of our request for financial support. Please contact me if you have any questions or require any additional information.

Sincerely,



Alice R. Ely, MPH  
Executive Director





# **TRI-COUNTY COMMUNITY ACTION PROGRAM Inc.**

**Serving Coos, Carroll & Grafton Counties**

30 Exchange Street, Berlin, N.H 03570 • (603) 752-7001 • Toll Free: 1-800-552-4617 • Fax: (603) 752-7807

Website: <http://www.tccap.org> • E-mail: [admin@tccap.org](mailto:admin@tccap.org)

Executive Director: Lawrence M. Kelly

## **CAP Community Contact Office**

41 School St

Ashland NH 03217

Phone: (603) 968-3560

Fax: (603) 968-7381

RECEIVED SEP 25 2012

September 24, 2012

Board of Selectmen  
Town of Dorchester  
Dorchester, NH 03266

Dear Select Board:

Tri-County Community Action Program is a private, non-profit agency that is requesting \$1,300.00 in funding to be voted on at your 2013 Town Meeting to help support its Community Contact Division located in Ashland.

The following is a report of services provided in fiscal year 2011-2012:

Services Provided:	# of HH	Dollar Amount
Fuel Assistance (Includes 1 Emergencies)	17	\$13,725.00
State-Wide Electric Asst. Program	15	\$10,839.00

**THROUGH THE EFFORTS OF TRI-COUNTY COMMUNITY ACTION, THE  
CITIZENS OF DORCHESTER HAVE RECEIVED A TOTAL OF \$24,564.00  
BETWEEN JULY 1, 2011 AND JUNE 30, 2012. THIS REPRESENTS AN  
INCREASE OF \$924.00 IN FUNDS.**

Community Action provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others county-wide to enable us to continue our services. We sincerely appreciate the Town of Dorchester's past support and look forward to your continuing partnership to provide essential services to your residents.

Very truly yours,

Carly Rhodes  
Ashland Community Contact Coordinator

Weatherization  
(603) 752-7105

Administration  
(603) 752-7001

Community  
Contact  
(603) 752-3246

Energy Programs  
(603) 752-7100

Big Brothers/Big Sisters  
(603) 752-7770  
(877) 905-4573

Youth  
Alternatives/ Court  
Diversion  
(603) 752-1872



R.S.V.P  
(603) 752-4103

Housing, Economic &  
Community Dev.  
(603) 752-7001





P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906  
Web site: www.gcsc.org

## Programs

Horse Meadow Senior Center  
(N. Haverhill 787-2539)  
Linwood Area Senior Services  
(Lincoln 745-4795)  
Littleton Area Senior Center  
(Littleton 444-6050)  
Mascoma Area Senior Center  
(Canaan 523-4333)  
Newfound Area Senior Services  
(Bristol 744-8395)  
Orford Area Senior Services  
(Orford 353-9107)  
Plymouth Regional Senior Center  
(Plymouth 536-1204)  
Upper Valley Senior Center  
(Lebanon 448-4213)

## Sponsoring

RSVP & The Volunteer Center  
(toll-free 1-877-711-7787)  
ServiceLink of Grafton County  
(toll-free 1-866-634-9412)

Grafton County Senior Citizens  
Council, Inc. is an equal  
opportunity provider.

## 2012-2013 Board of Directors

Jim Varnum, *President*  
Rich Crocker, *Vice President*  
Emily Sands, *Treasurer*  
Caroline Moore, *Secretary*  
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Rev. Gail Dimick  
James D. "Pepper" Anderson  
Clark Griffiths  
Dick Jaeger  
Larry Kelly  
Jenny Littlewood  
Mike McKinney  
Flora Meyer  
Jay Polimeno  
Molly Scheu  
Becky Smith  
Frank Thibodeau  
Qiaolan "Nancy" Zhuo,  
*Revers Tuck Board Fellow*  
Roberta Berner, *Executive Director*

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2012

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2011-12, 13 older residents of Dorchester were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center, the Mascoma Area Senior Center, or RSVP; ServiceLink assisted 9 Dorchester residents:

- Older adults from Dorchester enjoyed 220 balanced meals in the company of friends in the centers' dining rooms.
- They received 57 hot, nourishing meals delivered to their homes by caring volunteers.
- They were transported on 134 occasions to access health care, nutritional services, or other goods and services.
- They benefited from one-on-one assistance in their home through 80.5 hours of adult in-home care. (*GCSCC no longer provides this service as of July 1, 2012.*)
- They received assistance with problems, crises or issues of long-term care through 48 visits with a trained outreach worker and ServiceLink staff.
- Dorchester's citizens also volunteered to put their talents and skills to work for a better community through 317 hours of volunteer service.

The cost to provide Council services for Dorchester residents in 2011-12 was \$18,105.25.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Dorchester's population over age 60 has increased by 44% over the past 20 years based on U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Dorchester's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

*A United Way Agency providing services to older adults in Grafton County*

## Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Dorchester  
October 1, 2011 to September 30, 2012

During the fiscal year, GCSCC served 13 Dorchester residents (out of 92 residents over 60, 2010 U.S. Census). ServiceLink served 9 Dorchester residents.

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	x	<u>Unit (1) Cost</u>	=	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	277	x	\$8.13	\$	2,252.01
Transportation	Trips	134	x	\$12.33	\$	1,652.22
Adult In-Home Care*	Hours	458	x	\$28.31	\$	12,965.98
Social Services	½ hours	34	x	\$25.73	\$	874.82
ServiceLink	Contacts	14	x	\$25.73	\$	360.22
Activities		112		N/A		
Chore assistance		23		N/A		
Telephone reassurance	calls	228		N/A		

Number of Dorchester volunteers: 4. Number of Volunteer Hours: 317

\*GCSCC no longer provides adult in-home care as of July 1, 2012.

---

GCSCC cost to provide services for Dorchester residents only	\$	<u>18,105.25</u>
Request for Senior Services for 2012	\$	600.00
Received from Town of Dorchester for 2012	\$	600.00
Request for Senior Services for 2013	\$	<u>600.00</u>

### NOTE:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2011 to September 30, 2012.
2. Services were funded by Federal and State programs 58%; municipalities, county and United Way 11.5%; Client donations 11%; Charitable contributions 15.5%; Other 4%.



Visiting Nurse & Hospice  
of Vermont and New Hampshire

Celebrating  
1907

October 19, 2012

Town of Dorchester  
c/o Brenda Howe, Town Clerk  
804 River Road  
Dorchester, NH 03266

Dear Selectboard and Citizens of Town of Dorchester:

We would like to express our gratitude to the Town of Dorchester for its longstanding support of the work of the Visiting Nurse & Hospice of Vermont and New Hampshire. Understanding the significant pressures on the town budget, we respectfully request a level funding allocation of \$1,700 for the upcoming year.

The Visiting Nurse & Hospice is hard at work in your community. As a compassionate, nonprofit healthcare organization, the Visiting Nurse & Hospice of VT and NH is dedicated to providing the highest quality healthcare and hospice services to individuals and their families, regardless of their ability to pay.

A note I recently received demonstrates the effect our agency has on people needing our services: "The nurse who visited the day I was there was skillful, patient and generous with her time. She was a great comfort... The weather conditions that day were difficult. Ice and snow covered the roads. The nurse trudged up a slippery hill, arrived at the door with a smile on her face to help... The nurse was a pure gift to all of us during that visit."

We provide short-term care for those who need skilled services after hospital discharge and long-term care for people who have chronic or complex medical problems. As the largest provider of hospice services in the area, we provide round-the-clock comprehensive and team-based hospice care, including pediatric hospice and community bereavement services. We also provide many no- or low-cost services to the community, including wellness clinics, foot care clinics and flu clinics, as well as education, and referral and coordination with other allied community services.

Like the local rescue squad or fire department, the Visiting Nurse & Hospice provides Dorchester residents a measure of safety and security. Additionally, our services help to keep residents out of emergency rooms, hospitals and other institutions, likely contributing a significant savings to the town's emergency medical service expenses.

Last year, the Visiting Nurse & Hospice made approximately 132,000 home visits to 5,000 patients. Unfortunately, many of these services are not fully covered by insurance, which resulted in over \$4 million in unreimbursed charges for services. In Dorchester, we made 199 homecare visits to 9 residents. The Visiting Nurse & Hospice absorbed approximately \$7,443 in unreimbursed charges to Dorchester residents.

Sincerely,

Jeanne McLaughlin  
President and CEO

Admissions/ Referrals (800) 575-5162 • Business Office (888) 300-8853 • [www.vnawnh.org](http://www.vnawnh.org)  
66 Benning Street, Ste. 6, West Lebanon, NH 03784

**VISITING NURSE ASSOCIATION & HOSPICE OF VT AND NH**  
*Home Healthcare, Hospice and Maternal Child Health Services in Dorchester, NH*

The Visiting Nurse & Hospice is a compassionate, nonprofit healthcare organization committed to providing the highest quality home healthcare and hospice support services to individuals and their families. By keeping Dorchester residents out of emergency rooms and hospitals, and reducing the need for relocation to institutional care, our services likely offer significant savings in the town's emergency services and other medical expenses.

Visiting Nurse & Hospice serves clients of all ages and at all stages of life. Services are provided to all in need regardless of ability to pay. Between July 1, 2011 and June 30, 2012, the Visiting Nurse & Hospice made 199 homecare visits to 9 Dorchester residents and absorbed approximately \$7,443 in unreimbursed charges.

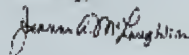
**Home Healthcare:** 69 home visits to 5 residents with short-term medical or physical needs.

**Hospice Services:** 130 home visits to 4 residents who were in the final stages of their lives.

Additionally, Dorchester residents made visits to Visiting Nurse & Hospice community clinics for foot care, blood pressure screenings, cholesterol testing and flu shots.

Dorchester's annual appropriation helps the Visiting Nurse & Hospice meet the demand for quality home healthcare, and to ensure that all who qualify for services will always be able to receive them. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Joanne McLaughlin, President (1-888-300-8853)*





RECEIVED OCT 31 2012

260 Highland Street

Plymouth, New Hampshire 03264

603/536-7631

fax 603/536-1175

Dear Dorchester Select Board,

October 29, 2012

Thank you for the opportunity for inclusion in Dorchester's Budget for the coming year.

As you may know the Bridge House (BH) has a special commitment to homeless veterans, serving 10 in the past couple of months with 8 currently at the shelter. Nine of the 10 are from NH.

Please check out this 6 minute video at [www.wesoldieron.org/jack\\_speaks/](http://www.wesoldieron.org/jack_speaks/) or Changing the End of the Story at [wesoldieron.org](http://wesoldieron.org) to see why we have chosen to partner with Soldier On for our Permanent NH Housing Solution for veterans. The Bridge House commitment to veterans alone should make the case for supporting the shelter as generously as possible.

The Bridge House (BH) is grateful for all contributions. Support from local towns enables us to continue the vision of ending homelessness in Grafton County, which, if done right, eventually should put the shelter out of business.

We have served no one new that we know of in FY 11/12 however we have stabilized three Dorchester residents through outreach. Two of the three are profoundly developmentally disabled.

Norman D as you know arrived on 1/15/2010, stayed for 367 days, and has been living successfully at Plymouth Terrace in his own apartment. He returns weekly to visit.

Vern A arrived on 12/2/08. He spent 669 at the BH, was sheltered by a BH friend, and through BH advocacy finally has his own apartment at Plymouth Terrace.

Carl W entered on 8/10/12 (not in FY 11/12 roster) He moves on to Plymouth Terrace on November 30<sup>th</sup>.

Single men have the longest wait for subsidized housing. The invoice at \$15/day, the amount for which a town is billed, is a combined total of \$17,625.

Public funds provide for approximately 35% of the \$290,000 budget; grant submissions and fund raisers comprise the remainder. Part of that fund raising is a goal to be included in all Grafton County municipal budgets.

The BH is appreciates Dorchester's 2011, \$500 contribution and respectfully requests increasing that amount to minimally \$1,000 or for whatever amount the town feels the services are worth. As a reference Plymouth contributed \$10,000 last year, Ashland \$5,000. Bristol contributed \$1,500 and is being asked, at a minimum, to double that amount for this year. Rumney contributed \$1,000.

With Gratitude,

Catherine Bentwood, RN, Director The Bridge House 603.536.7631 [www.tbhshelter.org](http://www.tbhshelter.org)



## **AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.**

Board of Selectmen  
Town of Dorchester  
804 River Road  
Dorchester, NH 03266

October 30, 2012

Dear Selectmen:

Ammonoosuc Community Health Services Inc. (ACHS) is requesting an appropriation in the amount of \$250 from the Town of Dorchester for 2013. This amount will help us to continue to provide high quality healthcare to our **7 Dorchester patients** and to reach more of those who are in need of our services.

ACHS has been a vital part of the community for 35 years and while many of our services are paid for through Medicare, Medicaid and grants, our reimbursements through federal, state and county programs fall short of actual expenses, and further federal budget cuts are being considered again this year.

Our uninsured and under-insured patient populations have been on the rise due to economic conditions – mainly loss of jobs and employer benefits. Our sliding fee scale for payment of services provides a vehicle for these patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1000-\$1500 (average cost of an ER visit).

Support from the Town of Dorchester is extremely important in being able to provide this service to the citizens of the 26 towns in northern Grafton and southern Coös counties that ACHS serves including Dorchester.

### **Town of Dorchester Statistics**

- Total # of Patients – 7
- Total # of Medicaid Patients – 1
- Total # of Medicare Patients – 1
- Total # of Self-Paying Patients – 0
- Total # of Sliding Fee Scale Patients – 5 (71.4% of total Dorchester patients)

**As a Federally Qualified Health Center, ACHS provides comprehensive preventive and primary healthcare to anyone, regardless of their ability to pay.**

Please see the enclosed presentation prepared for the Town of Dorchester.

#### **MAIN OFFICE**

25 Mt. Eustis Road  
Littleton, NH 03561  
(603) 444-2464  
Fax (603) 444-5209

79 Swiftwater Road  
Woodsville, NH 03785  
(603) 747-3740  
Fax (603) 747-0416

14 Kings Square  
Whitefield, NH 03598  
(603) 837-2333  
Fax (603) 837-9790

155 Main Street  
Franconia, NH 03580  
(603) 823-7078  
Fax (603) 823-5460

333 NH Rte 25  
Warren, NH 03279  
(603) 764-5704  
Fax (603) 764-5705

On behalf of Ammonoosuc Community Health Services' board of directors, staff and patients, we would like to thank you for considering our request for funding.

Sincerely,

A handwritten signature in black ink, reading "Edward D. Shanshala II". The signature is fluid and cursive, with the "II" clearly visible at the end.

Edward D. Shanshala II, MSHSA, MEd  
Executive Director

A handwritten signature in black ink, reading "Charles Thibodeau". The signature is cursive and elegant, with a large initial "C".

Charles Thibodeau  
ACHS Board of Directors President

# About ACHS

*Prepared for the Town of Dorchester*



**Ammonoosuc Community Health Services, Inc.**

Littleton • Franconia • Warren • Whitefield • Woodsville 603.444.2424 [www.achsinc.org](http://www.achsinc.org)

## Who is ACHS?

- We are a nonprofit Community Health Center
- We focus on primary care with integrated behavioral and oral health
- We operate 5 sites – Littleton, Franconia, Warren, Whitefield, Woodsville
- We serve 26 communities in northern Grafton & Southern Coös counties
- 1 in 3 of your neighbors calls ACHS their medical home




**Ammonoosuc Community Health Services, Inc.**




## What does ACHS do...

- Primary & Preventive Health Care
- Integrated Behavioral Health
- Oral Health
- ACHS Pharmacy
- Patient Centered Medical Home
- Support Programs:
  - Partners in Health
  - Breast & Cervical Cancer Screening Program
  - Medication Assistance Program
- *"We accept all patients regardless of ability to pay."*

 Ammonoosuc Community Health Services, Inc.

## Why is ACHS important to the Town of Dorchester?

- We provide access to those who otherwise may not be able to get health care
- We provide affordable access to medications
- We are nationally recognized for our work in chronic disease management
- By keeping citizens healthy, we lessen the financial burden of ER visits or hospitalizations
- A healthy community is a vibrant community

 Ammonoosuc Community Health Services, Inc.

## Impact on Dorchester

# of Dorchester Residents who are:

- Patients of ACHS – 7
- On Medicaid – 1
- On Medicare – 1
- Using the ACHS Sliding Fee Scale – 5  
(71.4% of total Dorchester patients)

The Town of Dorchester currently does not support ACHS



**Ammonoosuc Community Health Services, Inc.**

*Your Community Health Partner for Life*

*Thank you for your time,  
and allowing ACHS to make this  
presentation to the officials and  
citizens of the towns we serve.*



**Ammonoosuc Community Health Services, Inc.**

Littleton • Franconia • Warren • Whitefield • Woodville • 603.444.2464 • [www.ammonoosuc.org](http://www.ammonoosuc.org)

# VITAL STATISTICS

## DEATHS

NAME	DATE	PLACE	PARENTS
Joan Durkee	9/25/2012	Lebanon	John Fields Meda Roberts

## MARRIAGES

NAME & RESIDENCE	ISSUED	MARRIED	DATE
Michael J Farnsworth, Dorchester	Canaan	Dorchester	4/10/2012
Angie M Craig, Dorchester			
Rosemary C Jurkowski, Dorchester	Dorchester	Canaan	6/16/2012
Christopher J Kenny Dorchester			

## BIRTHS

NAME	DOB	POB
FATHER'S NAME	MOTHER'S NAME	
Marietta Carroll Pratt Bruce Pratt, Jr.	4/18/2012 Jessica Pratt	Laconia, NH
Madilyn Rose Cushing Adam Cushing	6/26/2012 Emeilia Cushing	Lebanon, NH

# SUMMARY OF DORCHESTER 2012 TOWN MEETING

Minutes of the Town Meeting of March 17, 2012

March 17, 2012 Town meeting opened at 10:00 A.M. by Moderator Joshua Trought who addressed the people.

Welcome to Dorchester Town Meeting March 17, 2012. All eligible voters should check in with the Supervisors of the Check-List to obtain their yellow voting card. My name is Josh and I am the Moderator for today's meeting. My role is to expedite the will of the people and I am happy that you all came to participate. I will do my duties to the best of my ability and I appreciate your consideration in helping to insure fairness and due process in the proceedings. Please state your name for the record when recognized. We would like to include our town attorney & non registered voters in the discussion. Please advise us of the classification when you are recognized.

The rules: No swearing, no yelling, no interrupting. Keep the discussion on the topic at hand. If you quote the law be prepared to cite the law. If you want to use Robert's Rules of Parliamentary Procedure, please be prepared to explain the intentions of your statement in plain English. Everyone will have the opportunity to state their opinion on the issues at hand. Please raise your hand to be recognized by me. Beth will be responsible for transporting the microphone between speakers. All eligible voters should check in with the Supervisors of the Check-List to obtain their yellow voting card to be counted on hand ballots.

Article 1. To choose by nonpartisan ballot all necessary Town officers for the ensuing year.

Moderator read the results of the Town Elections held on March 13th, 2012.

Selectman for three (3) years ---**Arthur Burdette---107 votes**

Write in votes	Linda Landry	6
	Cookie Hebert	8
	Pat Franz	2
	John Franz	3
	Harley Mackro	1
	Ron Stokowski	1

Moderator for two (2) years--- **Joshua Trought---116 votes**

Write in votes	David Morrill	4
----------------	---------------	---



Andrew Houghton	1
Eben Brown	1
Bob Green	1

Treasurer for one (1) year --- **Brian Howe** --- **128 votes**

Write in votes	Martha Walker	1
	Mike Landry	1

Town Clerk for one (1) year --- **Brenda Howe**--- **130 votes**

Write in votes	Darlene Oaks	1
----------------	--------------	---

Tax Collector for one (1) year --- **Brenda Howe**--- **134 votes**

Trustee of the Trust Funds for three (3) years --- **Claudette Hebert**---**109 votes**

Write in votes	Holly Conkey	1
	Michelle Davis	1
	Vicky LeCain	1
	Rick Azotea	1
	John Conkey	1
	Connie Melanson	1

Trustee of the Trust Funds for one (1) year---**Virginia Carroll**---**121 votes**

Write in votes	Connie Melanson	1
	Darlene Oaks	1

Auditor for two (2) years --- **Martha Walker** --- **125 votes**

Write in votes	Cindy Azotea	1
----------------	--------------	---

Auditor for one (1) year

Write in votes	<b>Cindy Azotea</b>	<b>19</b>
	Brenda Howe	1
	Edith Hull	1
	Martha Walker	1
	Bob Green	1
	Beth Weick	1
	Carol Town	1
	Cookie Hebert	2
	Bill Trought	1
	Rick Azotea	1
	John Conkey	1
	David Yetman	1
	Pat Franz	1

Cemetery Trustee for three years.

Write in votes	David Yetman	5
	Betty Trought	1
	Rick Azotea	2
	Martha Walker	3
	Brenda Howe	1
	Dan Conkey	1
	Bill Trought	1
	George Conkey	1
	Sandy Green	1
	Holly Conkey	1
	Cookie Hebert	1
	Linda Landry	1
	John Morrissey	2
	Ryan Harvey	1

Planning Board for three (3) years ---**John Morrissey---123 votes**

Write in votes	Andy Houghton	1
	Edie Heath	1
	Neil Marston	1

Supervisor of Check List for six (6) years---**Darlene Oaks---131 votes**

Article 2. To see if the Town will vote to raise and appropriate the sum of sixty-five thousand, seven hundred, seventy eight dollars and fifty cents (65,778.50) and authorize its expenditure to fund those portions of FEMA Hazard Mitigation projects for which it was received. Funding for this article shall be from restricted fund balance as of December 31, 2011 and no amount to be raised by taxation. This amount represents funds received by the town in 2011 from FEMA for this purpose. This appropriation shall be non-lapsing until December 31, 2013.

Recommended by the Selectmen

Article 2 read.

Open for discussion.

Arthur Burdette made a motion to accept Article as read.

Arthur Burdette spoke explaining need for article.

Moderator asked if more discussion.

Arthur Burdette asked to move the question. Seconded by John Morrissey.

Vote to move passed.

Moderator reiterated meaning of yes and no.

Article passed.

Article 3. To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000.00 ) to add to the Capital Reserve Fund to Acquire and Develop Land for a Town Cemetery.

Recommended by the Selectmen

Article 3 read by Moderator.

Arthur Burdette made a motion to accept Article as read. Seconded by David Morrill.

Open for discussion.

Veronica Cox asked where is this land located.

Elizabeth Trought explained need for new cemetery. Said two sites are being looked at. These sites may be donations and only need money for preparations for a cemetery.

Arthur Burdette explained sites would be divulged given at a Public Hearing after evaluations have been made. Public will have input before final decision is made.

David Morrill asked to move question. George Conkey seconded.

Vote to move question passed.

Moderator explained what was being voted on.

Article 3 passed by voice vote.

Article 4. To see if the Town will vote to raise and appropriate the sum of twenty-six thousand dollars(\$26,000.00) to be used for renovations to the Town Office; and to fund this appropriation by authorizing the withdrawal from the unassigned fund balance as of December 31, 2011 (surplus) with no amount to be raised by taxation. This appropriation shall be non-lapsing until December 31, 2013.

Recommended by the Selectman

Moderator read article.

Arthur Burdette made the motion to accept the article as read. Seconded by Virginia Penniman.

David Morrill asked a question about the septic system.

Selectman Burdette explained the Selectmen hired a consultant to design the system and submit it to the State.

They have received the permit to go ahead from the State.

David Morrill asked about the well.

Selectman Burdette explained we have a waiver on the well.

Denise Conkey asked if the money was acquired from road projects that cut road agents budget. Shouldn't that money be used for Town Garage.

Selectman Burdette explained that the Board had decided two years ago that the adding of a bathroom to the town office was their first building priority and that the funding had not come from the highway budget line. He pointed

out that the town had spent about 187,000 more than the budgeted amount on highway projects. He then acknowledged the fact that the building situation at the Highway Lot was deplorable, but that rectifying it would probably require a bond issue as there was not sufficient unassigned moneys. The eventual goal is to build a combined facility with the office and highway garage in one new building. Also at this time high speed internet access is not available in the Town Pit location.

Ronald Charrette asked if 26,000 would complete the renovations.

Selectman Burdette explained there are no certainties but was confident that it could be done within cost.

David Morrill asked how many contractors contacted.

Selectman Burdette explained the Selectmen had contacted several contractors.

Elizabeth Trought asked if there would be a hearing to discuss particulars.

Peter Todd asked if fixing the old building was cost effective.

Selectman Burdette explained that the Board felt that adding a bathroom and approved septic system would add greater future value to the building, then the present cost.

Peter Todd asked about importance of internet access.

Selectman Burdette explained.

David Yeatman spoke in favor of renovation.

Denise Conkey asked about guaranteeing not to pay more.

Selectman Burdette responded there is no way to guarantee it will not cost more.

David Yeatman made a motion to move the question. Seconded by Arthur Burdette.

Passed.

Article passed. 38 yes 23 no

Article 5. To see if the town will vote to raise and appropriate the sum of four hundred thirty thousand, twenty-eight dollars and eighty cents (\$430,028.80), for general municipal operations.

Moderator read article.

Claudette Hebert made a motion to accept Article as read. Seconded by George Conkey.

Open for discussion.

David Morrill asked how much the new town truck cost.

Michael Landry questioned regular road maintenance neglected because of in kind match.

Michael Mock (selectman) responded that as a citizen he noticed no difference on the roads he frequented.

Michael Landry spoke on more road issues.



Arthur Burdette responded.

David Morrill asked again about cost of truck.

George Conkey (Road Agent) responded with about 139,000.

Mark Romano said the condition of Cross Road was good.

Michael Howe made a motion to move the question. Seconded by Monica Cox.

Motion passed.

Moderator asked for a vote on the article.

Article 5 passed.

Article 6. To see if the Town will vote, pursuant to RSA 31:110, to designate the Melody Wildlife Area as described in the deed of November 10, 1999, from David H. Melody, Trustee of the Phillip B Melody Trust of 1990, to the Town of Dorchester recorded at the Grafton County Registry of Deeds Book 2435, page 0167 as a Town Forest and appoint the Conservation Commission to manage the property.

Recommended by the Selectmen

Article read.

John Morrissey made a motion to accept the article as read. Seconded by William Trought.

William Trought asked about managing property.

Sherman Hallock (Selectman) responded that this transferred management from Board of Selectmen to Conservation Commission.

David Morrill questioned legality of changing name to "Town Forest" and questioned Selectmen giving up control to Commission.

Jay Whitelaw (Town's Attorney) explained terminology. It would still be named the same as stated in the deed but it would be designated as "Town Forest".

Thomas Bentley asked if could be used for family activities.

Sherman Hallock answered yes.

Ron Charrette asked about specific plans.

Diana Burdette suggested they all were welcome to attend the Conservation Commission Meetings.

John Morrissey (Comm. Chairman) answered with brief plan for the property.

Thomas Bentley made a motion to move question. Seconded by Michael Howe.

Motion to move the question passed.

Article passed.

Article 7. To see if the Town will vote to sponsor a 2012 Dorchester Old Home Days celebration, including but not limited to a parade, picnic, and vendors and to authorize the selectmen to accept and expend donations and gifts for

this purpose.

Article read.

Virginia Carroll made a motion to accept article as read. William Trought seconded.

Selectman Burdette explained reason for article and cautioned voters to vote “no” unless they were personally willing to work on “Old Home Days”.

Monica Cox asked the dates.

Selectman Burdette explained.

Georgiana Marsh would like it held one day only.

Selectman Burdette responded a committee would need to be formed to work out the details if article passed.

William Trought asked a question about insurance for the event.

Selectman Burdette responded.

Betty Trought questioned who would be responsible.

Thomas Bentley spoke in favor of article.

Bruce Pratt wanted to know where any moneys raised would go.

Selectman Burdette responded.

Michael Howe asked to move question. Seconded by David Morrill.

Motion to move the question passed.

Article 7 Hand Vote

18 yes

29 no

12 abstained

Articles Failed.

Article 8. To see if the Town will vote to change the elected position of Road Agent to an appointed town employee position in January 2013. This position will be appointed by and be responsible to the Dorchester Select Board.

By Petition

Article 8 read.

Elizabeth Trought made a motion to accept article as read. Seconded by Thomas Bentley.

Open for Discussion.

Elizabeth Trought said that as a voter she did not feel she had the knowledge necessary to determine who is qualified to do the Road Agents job and that it was too important to be a popularity contest. Also, anyone can be elected whether they have any training or skills or not.

Claudette Hebert said there is training available if elected.

Vickie Le Cain explained the people would be giving up their right to vote.

Regina Renaldo asked for clarification of differences.

Selectman Burdette explained.

Denise Conkey expressed concerns if appointed instead of elected Michael Mock spoke in favor of article.  
Monica Cox asked about qualification for job.  
Michael Mock if article passed would need to be addressed.  
Sherman Hallock explained there are some state requirements.  
Many more questions and answers followed.  
John Morrissey made a motion to move the question. Seconded by Ronald Charrette.  
After some questions on procedures, and a brief statement by Selectman Mock and Attorney Whitelaw that the article should be amended to correct effective date, the motion to move the question was voted on.  
Motion to move the question passed.  
Moderator had written request to vote by paper ballot with requisite signatures.  
69 votes where cast. 34 votes yes      35 no    Article Failed.

Article 9. To act upon any other business that may legally come before said meeting.

Selectman Burdette thanked Claudette Hebert for the snack table, praised the Town’s people for the excellent turn out on Tuesday.  
Ronald Charrette asked to adjourn the meeting. Seconded by Dorothy Cash.

# RESOURCE GUIDE

## Hospitals

Alice Peck Day (Lebanon) .....	448-3121
Dartmouth Hitchcock (Lebanon) .....	650-5000
Speare Memorial (Plymouth) .....	536-1120
Lakes Region (Laconia) .....	524-3211

## Visiting Nurses Home Health

Pemi-Baker Community Health .....	536-2232
West Central Behavioral Health .....	448-0126
Visiting Nurse & Hospice of VT & NH .....	1-888-300-8853

## Senior Centers

Mascoma Senior Center .....	523-4333
Plymouth Senior Center .....	536-1204

Electrical Outages .....	1-800-343-6432
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## Social Services

Tri-County Community Action Program .....	1-800-552-4617
Voices Against Violence .....	536-3423
Crisis Line .....	536-1659

Social Security Administration .....	1-800-772-1213
Concord .....	1-888-397-9798
Littleton .....	1-877-405-7658



<b>Forest Fire Warden &amp; Deputies</b>	
Jay Legg .....	786-2319
Mark Romano.....	523-7676
Thomas Bentley .....	523-8015

Division of Forests & Lands .....	271-2217
<a href="http://www.nhdf.org">www.nhdf.org</a>	

Fish & Game Dispatch Center .....	271-3361
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Rumney Transfer Station .....	786-9481
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**Hours**

<b>Wednesday</b> .....	<b>12:00pm—4:00pm</b>
<b>Saturday</b> .....	<b>9:00am—4:00pm</b>
<b>Sunday</b> .....	<b>9:00am—1:00pm</b>

Dump Permits may be obtained from the Dorchester Town Clerk  
or Administrative Assistant

<b>Mascoma Valley Regional School District</b>	
Office of the Superintendent .....	632-5563
Canaan Elementary School .....	523-4312
Indian River School.....	632-4357
Mascoma Valley Regional High School .....	632-4308
Dorchester School Board Rep—Cookie Hebert .....	523-7803

<b>Dorchester Grange</b>	
Master—Darlene Oaks .....	786-9357
3rd Saturday — 2:00pm — Dorchester Town Hall	

<b>Dorchester Community Church</b>	
Grace Frazer .....	786-9954
Pat Franz .....	523-7136

# NOTES

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# EMERGENCY NUMBERS

IN ANY EMERGENCY,  
PLEASE CALL

# 911

CANAAN F.A.S.T. SQUAD  
WARREN-WENTWORTH AMBULANCE SERVICE

STATE POLICE — 1-800-552-5555  
STATE POLICE — Troop F — 271-1170

Grafton County Sheriff's Dept: 1-800-552-0393

Poison Control Center: 1-800-552-0393

Dorchester Highway Dept.: 786-2385